

**APPROVED MINUTES
VIRTUAL REGULAR MEETING OF THE SEA BRIGHT SPECIAL EVENTS COMMITTEE
WEDNESDAY, September 9, 2020, 3:00 p.m.**

ADMINISTRATIVE MATTERS

The meeting was called to order at 3:05 p.m.

Verification of compliance with *the Open Public Meetings Act*

The Secretary verified: This meeting will be conducted by electronic means in accordance with the "Senator Byron M. Baer Open Public Meetings Act" of 2020, which explicitly permits a public body to conduct a meeting electronically during a state of emergency. Governor Murphy issued Executive Orders 103 and 107 declaring a "Public Health Emergency and State of Emergency" and directing residents to quarantine and practice social distancing.

The Special Events Committee of the Borough of Sea Bright stands in compliance with New Jersey's Open Public Meetings Act, New Jersey Statutes Annotated, Chapter 10, Sections 4 through 6, having notified the Asbury Park Press and The Link News of the date, time, and location of this meeting, having filed Notice with the Borough Clerk, and having posted Notice in the Borough Office and on the Borough website.

Attendance Roll Call

Present: Councilman Marc Leckstein, Police Chief Brett Friedman, Borough Clerk Christine Pfeiffer, Public Works Deputy Director Shawn Thomas, Recreation Director Don Klein, Registered Environmental Health Specialist from Monmouth County Regional Health Commission #1 Greg Hawriluk, Sea Bright business owner Melissa D'Anna, Sea Bright resident Susana Markson, and Special Events Secretary Candace Mitchell

Not Present: Mayor Brian Kelly

Approval of August 12, 2020 Minutes

Councilman Leckstein offered a motion to approve the minutes, seconded by Chris Pfeiffer, and carried upon the following roll call vote:

Ayes: Councilman Leckstein, Chief Friedman, Christine Pfeiffer, Shawn Thomas, Don Klein, Greg Hawriluk, Candace Mitchell

Not present for vote: Susana Markson,

Nays: none

GENERAL BUSINESS

Application for Wedding on the Public Beach, 10/16/20, 12:00 p.m., 5 hours duration, 35 - 40 attendees, placement of arch and rented chairs

Marissa Ellinger and Kyle Bobbs, 391 Florence Drive, Clayton, NC 27527, 919-368-8226, marissaellinger@aol.com

Marissa Ellinger was in attendance for the application.

Councilman Leckstein offered a motion to approve the event with the following condition: the applicant provides required insurance documentation, meets with Don Klein for guidance, abides by the state guidelines for social distancing, does not use or release balloons at the event, and provides a \$250.00 security deposit all or part of which is to be used for clean-up if deemed necessary by the Public Works Department.

The motion was seconded by Don Klein and carried upon the following roll call vote:

Ayes: Councilman Leckstein, Chief Friedman, Chris Pfeiffer, Shawn Thomas, Don Klein, Greg Hawriluk, Melissa D'Anna, Susana Markson, and Candace Mitchell

Nays: none

United First Methodist Church's First Annual Fall Freedom Festival, Municipal Parking Lot, October 18, 2020, 12 - 4 p.m., no fee, 10 x30 tent, 32 - 50 participants

Pastor Mike Turner, UPMC of Sea Bright, 1104 Ocean Avenue, 732-530-7003, seabrightumc1@verizon.net

Pastor Mike Turner and Secretary Barbara Smith were in attendance for the application.

Melissa D'Anna offered a motion to approve the event with the following conditions: the applicant provides required insurance documentation, checks with the Fire Marshal to determine whether or not a tent permit is needed, seeks guidance from the Borough for tent placement, abides by the state guidelines for social distancing, and does not use or release balloons at the event.

The motion was seconded by Susana Markson and carried upon the following roll call vote:

Ayes: Councilman Leckstein, Chief Friedman, Chris Pfeiffer, Shawn Thomas, Don Klein, Greg Hawriluk, Melissa D'Anna, Susana Markson, and Candace Mitchell

Nays: none

MEETING ANNOUNCEMENT

The next meeting of the Special Events Committee is scheduled for October 14, 2020 at 3:00 p.m.

MEETING ADJOURNMENT

As there was no other business before the Committee, Councilman Leckstein offered a motion to adjourn the meeting. Second was offered by Susana Markson and carried upon unanimous voice vote.

The meeting adjourned at 3:25 p.m.

Respectfully submitted,
Candace B. Mitchell
Special Events Secretary