

**APPROVED MINUTES**  
**VIRTUAL REGULAR MEETING OF THE SEA BRIGHT SPECIAL EVENTS COMMITTEE**  
**WEDNESDAY, December 9, 2020, 3:00 p.m.**

**ADMINISTRATIVE MATTERS**

**The meeting was called to order at 3:05 p.m.**

**Verification of compliance with the Open Public Meetings Act**

The Secretary verified: This meeting will be conducted by electronic means in accordance with the "Senator Byron M. Baer Open Public Meetings Act" of 2020, which explicitly permits a public body to conduct a meeting electronically during a state of emergency. Governor Murphy issued Executive Orders 103 and 107 declaring a "Public Health Emergency and State of Emergency" and directing residents to quarantine and practice social distancing.

The Special Events Committee of the Borough of Sea Bright stands in compliance with New Jersey's Open Public Meetings Act, New Jersey Statutes Annotated, Chapter 10, Sections 4 through 6, having notified the Asbury Park Press and The Link News of the date, time, and location of this meeting, having filed Notice with the Borough Clerk, and having posted Notice in the Borough Office and on the Borough website.

**Attendance Roll Call**

**Present:** Councilman Marc Leckstein, Police Chief Brett Friedman, Public Works Deputy Director Shawn Thomas, Registered Environmental Health Specialist from Monmouth County Regional Health Commission #1 Greg Hawriluk, Sea Bright business owner Melissa D'Anna, Sea Bright resident Susana Markson, and Special Events Secretary Candace Mitchell

**Not Present:** Mayor Brian Kelly, Borough Clerk Christine Pfeiffer, Recreation Director Don Klein,

**Approval of September 9, 2020 Minutes**

Councilman Leckstein offered a motion to approve the minutes, seconded by Chris Pfeiffer, and carried upon the following roll call vote:

**Ayes:** Councilman Leckstein, Chief Friedman, Shawn Thomas, Greg Hawriluk, Melissa D'Anna, Susana Markson, Candace Mitchell

**Not present:** Mayor Kelly, Christine Pfeiffer, Don Klein,

**Nays:** none

**GENERAL BUSINESS**

**a. Request for Beach Clean-up/No Permit Required**

**Jersey Shore Chapter of the Surfrider Foundation, Saturday, 12/19/20, 2 shifts to ensure social distancing,**

**25 volunteers per shift: 10 am – 12 pm and 12:30 pm – 2:30 pm, suggested location 909 Ocean Avenue**

Diana Pittet, Coordinator Events & Ocean Friendly Restaurants, Surfrider foundation, Jersey Shore Chapter, 917-847-5542, events @jerseyshore.surfrider.org

Diana Pittit was in attendance.

Councilman Leckstein offered a motion to approve the request, with a condition that the applicant coordinates with Public Works. The motion was seconded by Shawn Thomas and carried upon the following roll call vote:

**Ayes:** Councilman Leckstein, Chief Friedman, Shawn Thomas, Greg Hawriluk, Melissa D'Anna, Susana Markson, and Candace Mitchell

**Nays:** none

**b. Application for Fireworks, the Truzzolina - Manuzza Wedding, Beach in front of Windows on the Water, Sunday, 9/26/2021, @ 9:30 p.m., 10 – 15 minutes, 130 + attendees**

Windows on the Water, 931 Ocean Avenue, Sea Bright, NJ, 732-842-8463, tracy@windowsonthewater.com

Tracy Bendian, Events Manager at Windows on the Water was in attendance

Councilman Leckstein offered a motion to approve the request, with a condition that the applicant provides all required documentation and approvals. The motion was seconded by Melissa D'Anna carried upon the following roll call vote:

**Ayes:** Councilman Leckstein, Chief Friedman, Shawn Thomas, Greg Hawriluk, Melissa D'Anna, Susana Markson, and Candace Mitchell

**Nays:** none

**c. Return \$250.00 security deposit for Wedding in the Public Beach, ~~10/16/20~~, 10/15/20, 12:00 p.m., 5 hours duration, 35 – 40 attendees, arch and chair rental**  
Marissa Ellinger, 391 Florence Drive, Clayton, NC 27527, 919-368-8226, marissaellinger@aol.com

Councilman Leckstein offered a motion to approve the request, with a second offered by Susana Markson and motion carried upon a unanimous voice vote.

**MEETING ANNOUNCEMENT**

The next meeting of the Special Events Committee is scheduled for January 13, 2021 at 3:00 p.m.

**MEETING ADJOURNMENT**

As there was no other business before the Committee, Candace Mitchell offered a motion to adjourn the meeting. Second was offered by Councilman Leckstein and carried upon unanimous voice vote.  
The meeting adjourned at 3:15 p.m.

Respectfully submitted,  
Candace B. Mitchell  
Special Events Secretary