

**Boro of Sea Bright
2020
Beach Management Plan**

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Season Objectives

- Provide a safe and enjoyable experience to all the patrons and staff of Sea Bright Public Beach.
- Provide top level professional services to our patrons, while effectively implementing social distancing guidelines.
- Maintain consistency in operational procedures to limit confusion and curb the need for lengthy face to face interactions between staff and patrons.
- Train and educate employees on COVID-19, how to properly identify transmission methods, symptoms, and reporting procedures.
- Train and educate all employees on universal precautions and the proper use of personal protective gear.
- Train and educate all employees on how to properly request administrative/police assistance.

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COVID 19 Training Overview & Workplace Protocols

1. COVID-19: Methods of Transmission

- [Training Video - Transmission](#)

- air droplets
- mucous
- infected surfaces

2. COVID-19: Signs & Symptoms

- [Training Video - Symptoms](#)

- fever
- fatigue
- muscle aches
- loss of taste
- loss of smell
- nausea - diarrhea or GI distress
- fever - elevated body temperature > 100 f
- cough either productive or non-productive
- shortness of breath

3. How to Report COVID-19

- contact Healthcare Provider
- contact Beach Manager, Lifeguard Duty Supervisor, or Assistant to the Beach Manager
- track your symptoms
- complete exposure incident report
- seek medical attention if symptoms present as life threatening

4. Universal Precautions

- [Training Video - Workplace Safety Precautions](#)
- [Training Video - How to Properly Wash Your Hands](#)

- wash hands often - soap & water
- use hand sanitizer
- avoid touching - eyes, nose, mouth
- do not share personal items
- cover coughs & sneezes with your elbow
- clean all “high traffic” areas and surfaces regularly

5. Proper Use of Personal Protective Gear

Face masks or face coverings

- [Training Video - How to Properly Use a Mask](#)

- should be worn while performing job related tasks when ability to maintain social distancing is in question
- masks/face coverings will be provided to all staff members

Protective Gloves

- [Training Video - How to Properly Use Gloves](#)

- should be worn while performing job related tasks that may require touching at risk surfaces

Cleaning/Disinfecting Schedule

- routine cleaning/disinfecting of high traffic areas will be performed regularly throughout the course of operating hours
- disinfect rescue equipment, vehicles, lifeguard stands, badge huts, using decontamination techniques and supplies recommended by the CDC
- provide employees constant access to supplies (if needed)

6. Enforcement / Discretion

- Beach Employees will NOT actively engage the public who fail to adhere to guidelines provided and set forth to maintain a safer environment
 - Beach Employees will STRONGLY ENCOURAGE the public to follow all guidelines provided and set forth to maintain a safer environment
 - Appropriate signage and informational handout will be present to educate the public on expected behaviors
- ☐ In the event that a patron refuses to adhere to the guidelines set forth and their behavior puts the health and well being of the public in jeopardy, you are to notify the Beach Manager, Lifeguard Duty Supervisor, or Assistant to the Beach Manager as soon as possible.
 - ☐ In the event of an Emergency Dial 911
 - ☐ We will use a department radio for immediate communication with the police department if/when need arises
 - ☐ Locate the nearest police officer

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Beach Staff Gate Admissions Operations

Patron access to the Municipal Beach will be provided at 4 different gates labeled North, Main, Playground, and Boro Hall 7 days per week from 9:00 am to 4:00 pm. Patrons will also have access to our Anchorage Beach location. Patrons will be able to purchase and pick up seasonal badges from the badge office in the Beach Pavillion.

- Beach Staff will use an assembly line beach entry procedure detailed below
- This assembly line beach entry procedure may be modified, and reduced staffing implemented, if crowds or conditions do not warrant concern of public adherence to social distancing guidelines
- Beach Staff will be appropriately distanced and will work within small squads rotating jobs within their gate every 60 minutes.
- The beach gate staff will work within their same daily squad
- Patrons will not be required to wear seasonal badges or daily bracelets but should display seasonal badge or daily bracelet in a prominent place so staff can see from 6 feet distance

- ❑ **North Gate (Staff will rotate clockwise through the different jobs at each gate every 60 minutes)**
- ❑ Part A - 1+ Staff Members - Sends patrons to the North Gate Badge Hut in an orderly fashion - Encourages social distancing practices while patrons wait in line
- ❑ Part B - 1 Staff Member - Plexi Glass barrier between staff and patrons at the badge hut - complete monetary exchange - check for badge - update daily record sheet
- ❑ Part C - 1+ Staff Members - place wristband down for patrons to pick up - patrons will attach band themselves to avoid contact - patrons do not need to wear seasonal badge or daily bracelet but should display in a prominent place so staff can see from 6 feet distance
- ❑ Staff will wash hands after completion of Part C requirement before reporting to Part D
- ❑ Part D - 1+ Staff Members - monitor beach activity from North Gate to Main Gate - answer questions regarding policy or procedure from 6 feet distance - encourage social distancing while patrons decide where to set up on beach - notify Beach Manager or Assistant to the Beach Manager if number of patrons in the area are a concern

- ❑ **Main Gate** (Staff will rotate clockwise through the different jobs at each gate every 60 minutes)
- ❑ Part A - 1+ Staff Members - sends patrons to the Main Gate Badge Hut in an orderly fashion - encourages social distancing practices while patrons wait in line
- ❑ Part B - 1 Staff Member - Plexi Glass barrier between staff and patrons at the badge hut - complete monetary exchange - check for badge - update daily record sheet
- ❑ Part C - 1+ Staff Members - place wristband down for patrons to pick up - patrons will attach band themselves to avoid contact - patrons do not need to wear seasonal badge or daily bracelet but should display in a prominent place so staff can see from 6 feet distance
- ❑ Staff will wash hands after completion of Part C requirement before reporting to Part A

- ❑ **Playground Gate** (Staff will rotate clockwise through the different jobs at each gate every 60 minutes)
- ❑ Part A - 1+ Staff Members - sends patrons to the Beach Gate Badge Hut in an orderly fashion - encourages social distancing practices while patrons wait in line
- ❑ Part B - 1 Staff Member - Plexi Glass barrier between staff and patrons at the badge hut - complete monetary or Vibly exchange - check for badge - update daily record sheet
- ❑ Part C - 1+ Staff Members - place wristband down for patrons to pick up - patrons will attach band themselves to avoid contact - patrons do not need to wear seasonal badge or daily bracelet but should display in a prominent place so staff can see from 6 feet distance
- ❑ Staff will wash hands after completion of Part C requirement before reporting to Part D
- ❑ Part D - 1+ Staff Members - monitor beach activity from Playground Gate to Boro Hall Gate - answer questions regarding policy or procedure from 6 feet distance - encourage social distancing while patrons decide where to set up on beach - notify Beach Manager or Assistant to the Beach Manager if number of patrons in the area are a concern

- ❑ **Boro Hall Gate**
- ❑ Part A - 1+ Staff Members - Plexi Glass barrier between staff and patrons at the badge hut - complete monetary or Vibly exchange - check for badge - update daily record sheet
- ❑ Part B - 1 Staff Member - place wristband down for patrons to pick up - encourage social distancing practices when deciding where to sit - patrons will attach band themselves to avoid contact - patrons do not need to wear seasonal badge or daily bracelet but should display in a prominent place so staff can see from 6 feet distance
- ❑ Staff will regularly use hand sanitizer and wash their hands when on break

- ❑ **Anchorage Gate** (Staff will rotate clockwise through the different jobs at each gate every 60 minutes)
 - ❑ Part A - 1+ Staff Members - sends patrons to the Anchorage Gate Badge Hut in an orderly fashion - encourages social distancing practices while patrons wait in line - monitors beach activity - answers questions regarding policy or procedure from safe distance - notify Beach Manager or Assistant to the Beach Manager if number of patrons on beach is a concern
 - ❑ Part B - 1 Staff Member - Plexi Glass barrier between staff and patrons at the badge hut - complete monetary or Vipay exchange - check for badge - update daily record sheet
 - ❑ Part C - 1+ Staff Members - place wristband down for patrons to pick up - patrons will attach band themselves to avoid contact - encourages patrons to be mindful of social distancing guidelines when choosing spot to set up on beach - patrons do not need to wear seasonal badge or daily bracelet but should display in a prominent place so staff can see from 6 feet distance
 - ❑ Staff will wash hands after completion of Part C requirement before reporting to Part A
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- ❑ **Badge Office**
 - ❑ 2 Staff Members - Window barrier between staff and patrons - ample space within office to maintain 6 feet of separation when both employees are in the office - staff will also encourage social distancing while waiting in line - provide seasonal badge sales and provide seasonal badges that have previously been purchased - complete Vipay transactions for seasonal badges and daily bracelets - update daily record sheet - answer questions regarding policy or procedures

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Lifeguard Operations

- Purpose: To establish the operational hours, staffing and location of lifeguard stands on both municipal ocean beaches; Main Beach (Public) and Anchorage Beach.
- Hours of Operation: 0900-1700 Lifeguards will be present providing lifeguard services on both municipal beaches from 0900 water open -until- 1700 water cleared. There is an extra ½ hour at the end of each day when all lifeguards will remain on duty to ensure that people have been adequately warned of hazards and to complete end of duty tasks such as cleaning and preventative maintenance of rescue equipment.
- When crowds or conditions present, Sea Bright Ocean Rescue's Surf Rescue Team will provide an extra layer of protection after frontline personnel have gone off duty for the day. The Surf Rescue Team will respond to any water rescue or medical emergency that may occur on Sea Bright's beaches until such time as the majority of the day's beach crowd has left the beach. This service is utilized on most weekends and holidays.
- **As a result of COVID-19**, lifeguards will work within squads, so that all personnel will work with the same group of lifeguards every shift. The intent is to limit the contact amongst our roster of lifeguards.

- Total Par Staffing Level (Main Beach and Anchorage)
- Weekdays: 0900-1730 - (1) Duty Super + (11) Lifeguards + (1) Lifeguard Command
- Weekends: 0900-1730 - (1) Duty Super + (13) Lifeguards + (1) Lifeguard Command
- Holidays: Same as Weekend Staffing
- Beach Staffing Matrix - Lifeguard Station Assignments:
- Staffing (Per Stand): **Because of the COVID-19 pandemic** SBOR has had to adopt the same 'tower' staffing models of Southern California lifeguard services. This season most of our lifeguard stands will be single staffed to avoid extended periods of close contact. Center and Anchorage must have mandatory staffing with at least 2 lifeguards **at all times**. The job of the second lifeguard will be to provide 'cover downs' to other stands and foot patrol of the tertiary areas outside the DSA. The second guard is also a pseudo relief guard assigned to facilitate breaks, work-outs and training for their assigned stand or area.
- Foot patrols and Roving Patrols will be used to support operations run from Tower Zero and single staffed lifeguard stands
- Aquatic Rescue Response Team - 43-88 (SRT) – Available 7 days/week - 24 hours/day

- ❑ The Aquatic Rescue Response Team provides emergency response to unguarded beaches (within Sea Bright) and to provide support to frontline lifeguards managing water rescues and medical response both on the ocean and on the river. The personnel of the Aquatic Rescue Response Team will also cross-staff Tower-0 or Center stand fulfilling relief guard duties when not responding on rescues or patrolling the beach.

- Emergency Medical Response and First-Aid
 - ❑ Emergency medical responses will be handled by the duty EMT. Front line stand lifeguards will no longer handle first aid in non-critical situations. If a patron reports to the stand with a minor injury the lifeguard will request the duty EMT and is directed not to make contact with the patron unless symptoms present as life threatening. The front-line lifeguard will only be required to provide care for a life-threat and only after they properly dress with the proper PPE per the Department's Infection Control Policy and CDC recommendations.
 - ❑ The duty EMT will respond in the ATV with other Rescue Team personnel to and receive a quick report from the attending lifeguard. The duty EMT will don the appropriate PPE including jumpsuit mask, gloves and eye protection. The duty EMT will assess the patient from 6 feet away and only come in contact if there is a life threat. Once the patient's medical situation has been determined as beyond basic first aid care, the lifeguard-EMT will then request assistance from Sea Bright First Aid Squad.. They will then place a mask on the patient and manage any life threats as necessary then extricate the patient to the awaiting ambulance crew if indicated.
 - ❑ Post contact: if the patient is not considered a risk of COVID-19 infection, the duty EMT will doff their PPE. Dispose of their gloves and mask and remove jumpsuit hanging it in direct sunlight for UV prophylactic decontamination then wash their hands per CDC guidelines.
 - ❑ Post contact exposure: if the patient is considered a risk of COVID-19 infection by the hospital staff, the duty EMT will doff their PPE. Dispose of their gloves and mask and remove jumpsuit hanging it in direct sunlight for UV decontamination then wash their hands per CDC guidelines. The jump suit will then need to be isolated and soaked in warm water and detergent before leaving the station to be taken home for further washing and drying in a conventional dryer.

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Facility and Behavioral Guidelines

- **Facilities**

- Municipal Parking Lots will be open, with reduced capacity, in order to limit the number of patrons with access to the beach.
- Paid Parking will go into effect on Friday, May 15th. Patrons are encouraged to use the parking app mPay2Park
- Reduction in available parking will be made with priority in ensuring that the limits imposed do not impact the opportunity for patrons to utilize all 4 gates used for admission at Main Beach. It is important that patrons have access to all 4 gates so that equal distribution of patrons on the beach is encouraged and wait times in line are limited.
- Bathrooms will be open. Appropriate signage will be present which will state a limiting number of patrons using the bathroom to 3 at a time, encouraging the use of a face coverings while using the bathroom, and reminders to wash hands.
- Bathrooms will be disinfected twice daily (morning and afternoon) in addition to the regular scheduled cleanings. Bathroom hours are 7:30 am - 8:00 pm.
- Showers and foot wash stations are closed and will not be available until motion detectors or foot pedals for activation are installed.
- Demarcating six feet on spacing in any area where the public may form a line.
- The walk way will be closed to north/south traffic. The seawall stairs will be open for east/west crossings to access the beach. The boardwalk areas where social distancing is possible are open.
- Playground will be closed
- Water fountains will be closed
- There will be no access to benches on the walkway. Adirondack chairs will be removed from the Pavillion boardwalk.
- The Beach Pavilion, particularly the third floor and the bathrooms, will be off limits to everyone except boro employees and elected officials during operating hours.
- The third floor of the Beach Pavillion and the Beach Manager office will be disinfected and cleaned at the end of each work day.

- **Behavior Guidelines**

- ❑ Each beach day, overall capacity will be monitored regularly, and determinations will be made, if needed, to reduce or restrict access to the beach (or certain gates) at the discretion of the Beach Manager.
- ❑ Signs will be installed that encourage social distancing and will alert the public as to expected behaviors while using our beaches.
- ❑ Signs will be installed that notify the public of available services.
- ❑ Relentless public outreach campaign on social distancing restrictions.
- ❑ Patrons will adhere to social distancing guidelines set forth by the CDC when in line for admission to the beach, for the bathrooms, for the shower and any other time when there is a wait for use of a facility.
- ❑ In accordance with NJ Executive Order #143, “all employees and visitors are strongly encouraged to wear face coverings when present on the public and private beaches, boardwalks, lakes, and lakeshores in any settings where other social distancing measures are difficult to maintain, except where doing so would inhibit that individual’s health or where the individual is under two years of age.” Exceptions to this include when swimming, sunbathing, or other settings where adequate social distancing is possible. Signage indicating that face coverings are strongly encouraged will be widespread to the public.
- ❑ Patrons should be mindful of social distancing guidelines when choosing where they set up on the beach.
- ❑ Patrons who do not comply with social distancing guidelines or instructions on social distancing from beach staff or who exhibit behavior that puts the public in danger will be removed from the beach with no refund.
- ❑ Organized games and contact sports on the beach are prohibited.
- ❑ Recreational camps on the beach are prohibited.
- ❑ There will be no special events on the beach.

Resources

- [CDC Recommendations](#)
- [Lifeguarding and COVID-19](#)
- [What To Do If You Feel Sick](#)
- [Occupational Health & Safety Administration: COVID-19](#)
- [NJ Department of Health: COVID-19](#)
- [EPA Approved Disinfectants](#)