

RESOLUTION NO. 56-2024
APPROVING PROPOSAL FROM LEON S. AVAKIAN, INC.
TO PREPARE LAND USE ORDINANCE AMENDMENTS
CONSISTENT WITH THE 2017 MASTER PLAN

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Beibr:

WHEREAS, the Borough of Sea Bright's current Master Plan was re-written in 2017 to implement the Borough's recovery strategies from Super Storm Sandy, including providing for safety from coastal flooding and storms; and

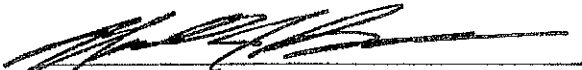
WHEREAS, the Borough Council is in need of professional planning services to amend land use ordinances as referenced in the 2017 Master Plan; and

WHEREAS, the Borough Planner, Jennifer Beahm of Leon S. Avakian, Inc., has submitted a proposal dated January 24, 2024, for professional planning services to prepare land use ordinances as recommended by the 2017 Master Plan Land Use Element for an amount not to exceed \$5,750.00; and

WHEREAS, the Borough Council wishes to approve the proposal submitted by Jennifer Beahm from Leon S. Avakian, Inc., attached hereto; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds in the amount of \$5,750.00 will be available in Budget Line Item Engineering O&E for the purpose stated herein.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey, that the Borough Council hereby approves the proposal submitted by Leon S. Avakian, for professional planning services, including ordinance preparation for an amount not to exceed \$5,750.00 as outlined in the January 24, 2024 proposal; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

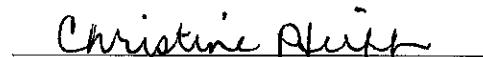
1. Leon S. Avakian
2. Finance Manager
3. Building Department

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

February 20, 2024

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on February 20, 2024.


Christine Pfeiffer, Borough Clerk

January 24, 2024

**Re: Fee Estimate for Professional Planning Services
Ordinance Preparation
Borough of Sea Bright
Monmouth County, New Jersey**

Leon S. Avakian, Inc. (LSA) is pleased to present this Proposal for Professional Planning services to prepare land use ordinances, as recommended by the 2017 Master Plan Land Use Element. Our scope of work is as follows:

Item 1 – Preparation of Ordinances

LSA will review the 2017 Master Plan and prepare amendments to the Zoning Ordinance, as recommended by the Master Plan Land Use Element. This may include amendments to the following topics:

- Building Height
- Definition of Story
- Roof Deck
- Issues resulting from Raising Homes
- Building Separation
- Seawall Platforms
- Conditional Uses
- Yard Modifications
- Definitions
- Houses of Worship
- Fences and Accessory Structures on lots fronting the Shrewsbury River
- Design Requirements to facilitate better sidewalk circulation
- Driveway Width
- Preparation of a Design Standards Manual

Item 2 – Meetings

LSA will attend one (1) Planning Board meeting to discuss consistency with the master plan and one (1) Borough Council meeting.

FEE SUMMARY

We will provide the necessary planning services as described above for a not to exceed fee of \$5,750.00.

Fixed Fee: \$5,250.00

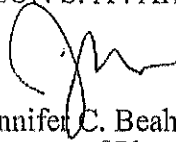
Exceptions

Any work not specified as listed in the above phases shall be considered additional services and will be invoiced as an additional fee at the time said additional work is authorized by the Borough.

Should this fee estimate meet your approval, please provide our office with a professional services agreement or resolution as an indication of the work to proceed. In the meantime, should you have any questions concerning this matter, please do not hesitate to contact this office.

Very truly yours,

LEON S. AVAKIAN, INC.

A handwritten signature in black ink, appearing to read 'Jennifer C. Beahm', written over the printed name.

Jennifer C. Beahm, PP, AICP
Director of Planning