

**RESOLUTION NO. 09-2024**  
**AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT**  
**BOROUGH PLANNER**  
**LEON S. AVAKIAN, INC.**  
**JENNIFER BEAHM**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Gorman:

**WHEREAS**, there exists a need to appoint a qualified individual as Borough Planner in the Borough of Sea Bright; and

**WHEREAS**, the request for proposals for Borough Planner was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, four (4) proposals for Borough Planner were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal submitted by Jennifer Beahm, Leon S. Avakian, Inc. of Neptune, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$165.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds anticipated for these services, it is estimated that the total 2024 appropriation for this contract will not exceed \$15,000.00. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Engineer #4-01-20-165-228.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Jennifer Beahm of Leon S. Avakian, Inc.** to serve as Borough Planner for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rates and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk's office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

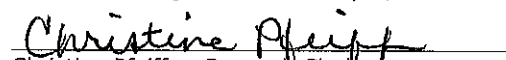
1. Leon S. Avakian, Inc
2. Finance Manager

**Roll Call:**      Bleber,      Catalano,      Gorman,      Keeler,      Lamia,      Leckstein  
                    Yes            Yes            Yes            Yes            Yes            Yes

January 6, 2024

**CERTIFICATION**

I, Christine Pfeiffer, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council meeting held on January 6, 2024.

  
Christine Pfeiffer, Borough Clerk