

RESOLUTION NO. 22-2023
AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT
GRANT WRITING CONSULTANT
COLLIERS ENGINEERING & DESIGN, INC. - KELSEY HOWARD and
MILLENNIUM STRATEGIES

Councilmember Booker offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

WHEREAS, there exists a need to obtain a qualified grant writing consultant in the Borough of Sea Bright; and

WHEREAS, a request for proposals for grant writing consultant was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals were received on December 9, 2022 from: 1) Colliers Engineering & Design, Inc. of Red Bank, NJ - \$170/hour for grant writing, and 2) Millennium Strategies of Morristown, NJ - \$650/month for grant services and \$130/hour for grant writing; and

WHEREAS, the Governing Body with due consideration as to qualifications, experience and other factors and criteria has determined that appointing two grant writing consultants to utilize on a case-by-case basis based on expertise and availability, would best serve the Borough; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds are available in Engineer #3-01-21-165-000 for the purpose stated herein:


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute professional service contracts with **Colliers Engineering & Design, Inc. and Millennium Strategies** to serve as Borough Grant Writing Consultants for one year commencing January 1, 2023 through December 31, 2023 pursuant to the terms set forth in the submitted proposals, copies of which are maintained in the Borough Clerk's office; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise these contract awards according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

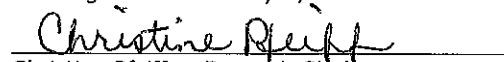
1. Kelsey Howard, Colliers Engineering & Design, Inc.
2. Millennium Strategies
3. Finance Manager

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

January 7, 2023

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council meeting held on January 7, 2023.


Christine Pfeiffer, Borough Clerk