

**RESOLUTION NO. 18-2023**  
**AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT**  
**FOR RISK MANAGEMENT CONSULTANT**  
**BROWN AND BROWN METRO, LLC**

Councilmember Booker offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

**WHEREAS**, the Borough of Sea Bright is a member of the Monmouth County Joint Insurance Fund, a self-insurance pooling fund for municipalities that enables them to pool their resources to insure for property, liability, and workers compensation coverage); and

**WHEREAS**, the Bylaws of said Fund require that each Municipality appoint a Risk Manager Consultant to provide professional risk management consulting services; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5(m) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, a request for proposals for Risk Management Consultant was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and

**WHEREAS**, one (1) proposal was received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience and other factors and criteria; and

**WHEREAS**, the proposal received from Brown & Brown Metro, LLC, Roseland, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) to provide risk management insurance related services; and

**WHEREAS**, the Monmouth County Joint Insurance Fund will compensate the Risk Manager directly in an amount equal to six (6%) percent of the Borough's annual assessment as promulgated by the Fund. For any insurance coverages authorized by the governing body to be placed outside the Fund, the Consultant shall receive as compensation the normal brokerage commissions paid by the insurance company.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a one year contract (January 1, 2023 through January 1, 2024) with **Brown & Brown Metro, LLC** to serve as the Borough's Risk Management Consultant; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

1. Brown & Brown Metro, LLC
2. Monmouth County Joint Insurance Fund
3. Finance Manager

<b>Roll Call:</b>	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

January 7, 2023

**CERTIFICATION**

I, Christine Pfeiffer, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council meeting held on January 7, 2023.

  
Christine Pfeiffer, Borough Clerk