

RESOLUTION NO. 07-2023
AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT
BOROUGH AUDITOR
HOLMAN FRENIA ALLISON, P.C.
ROBERT W. ALLISON, CPA, RMA, PSA

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, pursuant to N.J.S.A. 40A:5-4 there exists a need to retain the services of a qualified Registered Municipal Accountant ("RMA") to conduct the Borough's annual audit and related professional services as needed; and

WHEREAS, a request for proposals for Borough Auditor was posted and advertised in the Asbury Park Press to be received on December 9, 2023; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, one (1) proposal for Borough Auditor was received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Holman Frenia Allison, P.C. of Freehold, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$220.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, do hereby certify that funds will be provided in the 2023 Temporary Budget in the Budget for the year 2023, when finally adopted in the amount of \$50,000.00 in the appropriation entitled Audit Service #3-01-20-135-000 and Finance #3-01-20-130-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Robert W. Allison, CPA, RMA, PSA of Holman Frenia Allison, P.C.** to serve as Borough Auditor for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rate and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk's office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Robert W. Allison, Holman Frenia Allison, PC
2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

January 7, 2023

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council meeting held on January 7, 2023.



Christine Pfeiffer, Borough Clerk