

**RESOLUTION No. 02-2015  
APPOINTING MUNICIPAL CLERK  
CHRISTINE PFEIFFER**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Bills:

**WHEREAS**, every municipality there shall be a Municipal Clerk appointed for a three-year term by the governing body of the municipality, and

**WHEREAS**, the Municipal Clerk shall:

- act as Secretary of the Municipal Corporation and Custodian of the Municipal Seal
- act as Secretary to the Governing Body
- serve as the Chief Administrative Officer in all Elections
- serve as Chief Registrar of Voters in the Municipality
- serve as Coordinator and Records Manager for local Archives and Records Retention Programs

**WHEREAS**, there is within the Borough of Sea Bright Municipal Offices an employee Christine Pfeiffer, Deputy Municipal Clerk who is now attending classes for her certification as Registered Municipal Clerk and has been employed by the Borough since 2013; and

**WHEREAS**, it is in the best interest of the Borough of Sea Bright to appoint, Christine Pfeiffer as the Municipal Clerk and the Assessment Search Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey that Christine Pfeiffer, be and hereby is appointed Municipal Clerk for the Borough of Sea Bright for the (3) three year term commencing January 1, 2015 through December 31, 2017; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:


1. Christine Pfeiffer
2. Division of Local Government Services

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

January 3, 2015

**CERTIFICATION**

I, Christine Pfeiffer, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council meeting held on January 3, 2015.

  
Christine Pfeiffer, Borough Clerk