

**MINUTES  
REORGANIZATION MEETING  
BOROUGH OF SEA BRIGHT**

**JANUARY 6, 2024 - 10:30 AM**

**BOROUGH OF SEA BRIGHT**

**TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING LINK:**

<https://meet.goto.com/225938005>

**Dial in: 872-240-3212**

**Access Code: 225-938-005**

**1. PLEDGE OF ALLEGIANCE**

**Mayor Kelly** called the meeting to order at 10:30 AM and requested those present to join in the Pledge of Allegiance.

**2. OPENING STATEMENT**

Mayor Kelly read the following Compliance Statement (N.J.S.A. 10:4-18).

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line with the Borough of Sea Bright's Longstanding Policy of Open Government, And In Compliance with the "Open Public Meetings Act" I Wish to Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Sent to The Asbury Park Press and Other Local Newspapers on January 10, 2023. In Each Instance, The Date, Time, and Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."**

**3. MOMENT OF SILENCE FOR THE FOLLOWING MEMBERS OF THE SEA BRIGHT COMMUNITY WHO PASSED AWAY IN 2023.**

**Sonny Covert  
Robert E. Fanucci  
Thomas F.X. Foley  
Margaret (Peggy) Gatto  
Ernie Giglio  
Justin Henshell  
John P. Kennedy  
Lori A. Klein  
Joan Largey  
Ryan Patrick Mason  
Thomas F. Sullivan  
Roger R. Thompson  
Barbara Twigg  
Adam Wilkinson**

**4. INVOCATION: Father Manning, Holy Cross Church, Rumson**

**5. STATEMENT OF DETERMINATION:**

A statement of the determination of the Board of County Canvassers relative to the election held in the Borough of Sea Bright, County of Monmouth, on the 7th day of November, in the year Two Thousand and Twenty-Three for the election of Municipal Officers for said **BOROUGH OF SEA BRIGHT**

The Board determined that at said election, the following:

***BRIAN P. KELLY***

Was duly elected to the **Office of Mayor, Full Four (4) Year Term**  
(January 1, 2024 - December 31, 2027)

**AND**

***JOHN M. LAMIA, JR.***

***MARC A. LECKSTEIN***

Were duly elected as **Members of the Borough Council for Full Three (3) Year Terms**  
(January 1, 2024 – December 31, 2026)

**SWEARING IN / OATHS OF OFFICE**

Assemblyman Scharfenberger administered the Oath to Councilman Lamia.  
Congressman Pallone administered the Oath the Councilman Leckstein.  
Assemblyman Scharfenberger administered the Oath to Mayor Kelly.

**MEETING ROLL CALL:**

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

6. **MAYOR BRIAN P. KELLY:**

**2024 NEW YEAR MESSAGE**

Mayor Kelly thanked all our special guests for attending and took a moment to reflect on 2023 – he reported we had a great year in Sea Bright. We had some unique challenges in our unique town, but a wonderful year overall. He thanked all of our staff, volunteers, we value the employees of every department and our professionals – everyone does a great job throughout the year. Mayor Kelly wished the Governing Body good luck and is looking forward to working with everyone in the new year and thanked former Councilman Booker for his service.

At times we can be a vulnerable town, but we have great residents and businesses who are very resilient. We were fiscally sound in 2023 and have become a great model locally and County wide. Mayor Kelly has high hopes for 2024 – as we are always cautiously optimistic, we are trending well for another successful year. Specifically, we will be focusing on school regionalization and beach replenishment. There will be a few upcoming challenges specifically with property tax assessments and continued resiliency regarding flooding but will continue to work with our staff and professionals to succeed in all our challenges. The Mayor thanked the Fire Department and Police Department for their quick response to last night’s fire at Island View in Sea Bright. Mayor Kelly reported our Borough Administrator, Joseph Verruni, will be going back into retirement this year and thanked him for all his work and help getting Sea Bright through some difficult years managing the Borough. Mayor Kelly wished everyone a happy new year!

7. **STANDING COUNCIL COMMITTEE APPOINTMENTS:**

**Chapter 3. Administrative Code §3-7. Committees (A.)**

The following Council Committee Appointments are presented for the year 2024:

**Motion: Leckstein                      Second: Bieber**

**Roll Call:**     Bieber,     Catalano,     Gorman,     Keeler,     Lamia,     Leckstein  
                      Yes            Yes            Yes            Yes            Yes            Yes

**A. Beach:**

Chair works with council committee to recommend policy and oversee operations and maintenance of the beach, including serving as liaison to the Dune Community Advisory Committee;

- **Samuel A. Catalano, Chair**
- **Marc A. Leckstein**
- **Erwin Bieber**

**B. Public Safety/Finance/Insurance/Grants:**

Chair works with council committee, Public Safety Director and Fire Chief to oversee and recommend policy for borough public safety functions, including the Police Department, Fire Department, First Aid, Emergency Management and Water Safety. Chair works with council committee and CFO and department heads to oversee budget and financial operations, monitor insurance premiums and coverage and coordinate the timely application for future grant possibilities.

- **William J. Keeler, Chair**
- **Heather Gorman**
- **John M. Lamia, Jr.**

**C. Administration/Flood Mitigation:**

Chair oversees administration of municipal operations including Personnel matters. Chair works with council committee to oversee implementation of flood mitigation efforts. Serves as council liaison to Flood Mitigation Community Advisory Committee.

- **Erwin Bieber, Chair**
- **John M. Lamia, Jr.**
- **Samuel A. Catalano**

**D. Court/Code Enforcement/Shared Services/Inter-Governmental Relations:**

Chair works with council committee to oversee and recommend policy for the Municipal Court and Borough Code Enforcement. Chair works with council committee to promote shared services with other entities and intra-governmental relations.

- **Marc A. Leckstein, Chair**
- **Samuel A. Catalano**
- **William J. Keeler**

**E. Public Works/Beautification:**

Chair works with council committee to recommend policy and oversee operations of the Department of Public Works. Chair of Beautification serves as liaison to Beautification Community Advisory Committee and oversees Beautification projects.

- **John M. Lamia, Jr., Chair**
- **William J. Keeler**
- **Heather Gorman**

**F. Library/Recreation/Public Relations/Capital Plan:**

Chair serves as liaison to the Library and Recreation Community Advisory Committees. Public Relations Chair works with advisory committee and oversees the website, newsletter and other promotions. Chair works with council committee to prioritize and oversee implementation of capital projects.

- **Heather Gorman, Chair**
- **Erwin Bieber**
- **Marc A. Leckstein**

**8. MAYOR’S BLUE RIBBON COMMITTEE APPOINTMENTS:  
Chapter 3. Administrative Code §3-7. Committees (B.)**

**The following Mayor’s Blue Ribbon Committee Appointments are presented for the year 2024:**

**Motion: Leckstein                      Second: Keeler**

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**A. Sea Bright Educational Issues:**

Committee members will act as liaisons and monitor education issues affecting Sea Bright students K-12.

- **Mayor Brian P. Kelly, Chair**
- **Councilman William J. Keeler**
- **Councilman Erwin Bieber**

**B. Sea Bright Beach Re-nourishment:**

Committee members will act as liaisons and monitor beach erosion and seek re-nourishment opportunities with the State of New Jersey and/or the Federal Government.

- **Mayor Brian P. Kelly, Chair**
- **Councilman William J. Keeler**
- **Councilman Samuel A. Catalano**

**9. COMMUNITY ADVISORY COMMITTEES:  
Chapter 3. Administrative Code §3-7. Committees (C.)**

**The following Community Advisory Committee Liaisons are presented for the year 2024:**

**Motion: Leckstein                      Second: Keeler**

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**A. Beautification Committee Liaison: JOHN M. LAMIA, Jr.**

Oversees seasonal plantings and decorations in public spaces and at public buildings, raises funds to offset costs for Beautification Trust Fund.

**B. Dune Restoration Committee Liaison: SAMUEL A. CATALANO**

Oversees maintenance of dunes including annual plantings, public education about Dunes and fundraising to offset costs.

**C. Library Committee Liaison: HEATHER GORMAN**

Oversees library programming and improvements, raises funds to offset costs for Library Trust Fund.

**D. Recreation Committee Liaison: HEATHER GORMAN**

Oversees recreation programming for residents of all ages, raises funds to offset costs for the Recreation Trust Fund.

**E. Safety and Loss Committee Liaison: WILLIAM J. KEELER**

Reviews procedures to improve safety and reduce losses through insurance claims.

**F. Green Team Committee Liaison: JOHN M. LAMIA, Jr.**

The Green Team is a permanent advisory committee created by Ordinance 04-2016 to recommend and implement sustainable practices for the Borough, according to Chapter 48, "Sustainable Sea Bright Advisory Committee" in the code of the Borough of Sea Bright.

- G. Public Relations Advisory Committee Liaison: HEATHER GORMAN**  
Oversees promotion and marketing of Sea Bright inside and outside of the community via Sea Bright 365 initiatives. Assists, where needed, with Borough newsletter and social media. Raises funds for the Public Relations Trust Fund.
- H. Flood Mitigation Advisory Committee Liaison: ERWIN BIEBER**  
Oversees efforts within Sea Bright to mitigate flooding issues.

**10. APPOINTMENTS FOR 2024:**

**ONE YEAR TERMS:**

**RES. NO. 01-2024** Appointment of **2024 Council President: William J. Keeler**

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Gorman:

**WHEREAS**, N.J.S.A. 40A:60-3(b) provides that at its annual re-organization meeting, the council shall by vote of a majority of its number, elect a President of the Council, who shall:

- 1. Preside at all of its meetings when the Mayor does not preside.
- 2. Have the right to debate and vote on all questions before the Council.
- 3. Shall perform all the duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is unable to perform the duties of the office.

**WHEREAS**, The President of the Council shall hold office for one year and until the next re-organization meeting; if the President of the Council is unable to perform the duties of the acting mayor, then the member of council with the longest term of service may act temporarily for the President of the Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that Councilman William J. Keeler be and is hereby elected as "**President**" of said Council for a one-year term commencing January 1, 2024; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. William J. Keeler, Council President

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	No	Yes	Yes	Abstain	Yes	Yes

**RES. NO. 02-2024** Appointment of **Council Liaison** to the **Planning Board: Marc A. Leckstein**

Councilmember Bieber introduced and offered for adoption the following resolution for its adoption; seconded by Councilmember Gorman:

**WHEREAS**, it is necessary that a member of the Council be appointed as liaison to the Sea Bright Planning/Zoning Board to represent the Governing Body as a Class III - Member for a one-year term commencing January 1, 2024 through December 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **MARC A. LECKSTEIN, Council Liaison to the Planning Board** be and is hereby appointed to this position.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Marc A. Leckstein, Council Liaison
- 2. Planning Board Secretary

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Abstain

**RES. NO. 03-2024** Appointment of **Borough Attorney: Roger McLaughlin, Esquire**  
**McLaughlin Stauffer & Shaklee, P.C.**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, pursuant to N.J.S.A. 40A:9-139 there exists a need to appoint a qualified individual as Borough Attorney in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Attorney was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, three (3) proposals for Borough Attorney were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the qualifying proposal submitted by McLaughlin, Stauffer & Shaklee, PC, of Wall Township, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$175.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will be \$100,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Legal #4-01-20-155-227.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **ROGER J. McLAUGHLIN of the Law Firm of McLAUGHLIN STAUFFER & SHAKLEE, PC** to serve as the Borough Attorney for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rate and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Roger J. McLaughlin, McLaughlin Stauffer & Shaklee PC
- 2. Finance Manager

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**RES. NO. 04-2024** Appointment of **Special Conflicts Counsel(s):**  
**Andrew Bayer, Pashman Stein Walder Hayden, PC**  
**Eric M. Bernstein, Bernstein & Associates, LLC**  
**Michael L. Collins, King Moench & Collins LLP**  
**Victoria A. Flynn, Victoria Flynn, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

**WHEREAS**, there exists a need to appoint Special/Conflicts Counsel within the Borough of Sea Bright to provide services that cannot be addressed by the Borough Attorney; and

**WHEREAS**, a request for proposals for Special/Conflicts Counsel was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, four (4) proposals for Special/Conflicts Counsel were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, Borough Council has determined that appointing multiple qualified individuals as Special/Conflicts Counsel to be utilized on a case-by-case basis based on expertise, availability and pricing would best serve the Borough.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by resolution at the time special conflict services are required in the appropriation entitled Legal #4-01-20-155-000.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute professional service contracts with the following to serve as Special/Conflicts Counsel for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rate and terms set forth in their submitted proposals, copies of which are maintained in the Borough Clerk’s office; and

**Andrew Bayer, Pashman Stein Walder Hayden, PC** of Holmdel, New Jersey  
**Eric M. Bernstein, Bernstein & Associates, LLC** of Warren, New Jersey  
**Michael L. Collins, King Moench & Collins LLP** of Red Bank, New Jersey  
**Victoria A. Flynn, Victoria Flynn, LLC** of Holmdel, New Jersey

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. All Attorneys
- 2. Finance Manager

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 05-2024** Appointment of **Special Counsel Educational Matters:**  
**Porzio, Bromberg & Newman**  
**Vito A. Gagliardi, Jr., Esquire & Kerri A. Wright, Esquire**

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Leckstein:

**WHEREAS**, there exists a need to appoint a qualified Special/Conflicts Counsel for Educational Issues in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for the Special/Conflicts Counsel for Educational Issues was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, two (2) proposals for Special/Conflicts Counsel for Educational Issues were received on and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the qualifying proposal submitted by Kerri A. Wright, Esq. and Vito A. Gagliardi, Jr., Esq., Porzio, Bromberg & Newman, P.C. of Morristown, New Jersey, is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$410.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will be \$75,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Legal #4-01-20-155-000.



**MICHAEL J. BASCOM, CFO**

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **VITO A. GAGLIARDI, JR., ESQ. and KERRI A. WRIGHT, ESQ. of the firm Porzio, Bromberg & Newman, P.C.** for Special Counsel for litigation relating to educational matters for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rate and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Porzio, Bromberg & Newman, P.C.
- 2. Finance Manager

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 06-2024 Appointment of Special Counsel for Redevelopment Matters:  
Bathgate, Wegener & Wolf, William J. Wolf, Esquire**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Lamia:

**WHEREAS**, there exists a need to appoint a qualified Special Counsel for Redevelopment Issues in the Borough of Sea Bright and,

**WHEREAS**, a request for proposals for the Special Counsel for Redevelopment Issues was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, two (2) proposals for Special Counsel for Redevelopment Issues were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from William J. Wolf of Bathgate, Wegener & Wolf, P.C. of Lakewood, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$225.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that funds will be available in Redevelopment Escrow for the purposes stated herein.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **William J. Wolf of Bathgate, Wegener & Wolf, P.C.** for Special Counsel for redevelopment related matters within the Borough for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rate and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. William J. Wolf, Esq.
- 2. Finance Manager
- 3. Borough Attorney

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**RES. NO. 07-2024 Appointment of Borough Auditor: Robert W. Allison, RMA  
Holman Frenia Allison, PC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Lamia:

**WHEREAS**, pursuant to N.J.S.A. 40A:5-4 there exists a need to retain the services of a qualified Registered Municipal Accountant (“RMA”) to conduct the Borough’s annual audit and related professional services as needed; and

**WHEREAS**, a request for proposals for Borough Auditor was posted and advertised in the Asbury Park Press to be received on December 8, 2024; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, one (1) proposal for Borough Auditor was received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Holman Frenia Allison, P.C. of Freehold, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$220.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, do hereby certify that funds will be provided in the 2024 Temporary Budget in the Budget for the year 2024, when finally adopted in the amount of \$50,000.00 in the appropriation entitled Audit Service #4-01-20-135-000 and Finance #4-01-20-130-000.



**MICHAEL J. BASCOM, CFO**



**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Robert W. Allison, CPA, RMA, PSA of Holman Frenia Allison, P.C.** to serve as Borough Auditor for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rate and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Robert W. Allison, Holman Frenia Allison, PC
- 2. Finance Manager

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 08-2024** Appointment of **Borough Engineer: Gregory S. Blash, Leon S. Avakian, Inc.**

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Leckstein:

**WHEREAS**, pursuant to N.J.S.A. 40A:9-140 there exists a need to appoint a qualified individual/firm as Borough Engineer in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Engineer was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, three (3) proposals for Borough Engineer were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Gregory S. Blash, Leon S. Avakian, Inc. of Neptune, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$180.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will be \$65,000.00, said amount subject to unforeseen decreases or increases in engineering matters. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Engineer #4-01-20-165-000.



\_\_\_\_\_  
**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Gregory S. Blash of Leon S. Avakian, Inc.** to serve as Borough Engineer for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rates and terms set forth in their proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Gregory S. Blash, Leon S. Avakian, Inc.
- 2. Finance Manager

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 09-2024** Appointment of **Borough Planner: Jennifer Beahm, Leon S. Avakian, Inc.**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Gorman:

**WHEREAS**, there exists a need to appoint a qualified individual as Borough Planner in the Borough of Sea Bright; and

**WHEREAS**, the request for proposals for Borough Planner was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and



**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, four (4) proposals for Borough Planner were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal submitted by Jennifer Beahm, Leon S. Avakian, Inc. of Neptune, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$165.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds anticipated for these services, it is estimated that the total 2024 appropriation for this contract will not exceed \$15,000.00. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Engineer #4-01-20-165-228.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Jennifer Beahm of Leon S. Avakian, Inc.** to serve as Borough Planner for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rates and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Leon S. Avakian, Inc
- 2. Finance Manager

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**RES. NO. 10-2024 Appointment of Borough Consulting Engineers:**

- CME Associates, Gregory R. Valesi**
- Colliers Engineering & Design, William White**
- French & Parrello Associates, Brian R. Decina**
- Hoder Associates, David Hoder**
- Prestige Environmental, Grish Mehta**
- Remington & Vernick Engineers, James Oris**
- Suburban Consulting Engineers, Robert C. Gregoria**
- Van Cleef Engineering Associates, Millis J. Looney**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Gorman:

**WHEREAS**, the request for proposals for consulting engineering services for the Borough of Sea Bright was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, eight (8) proposals for Consulting Borough Engineer were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, Borough Council has determined that appointing multiple qualified consulting engineering firms to be assigned on a case-by-case basis based on expertise, availability and pricing would best serve the Borough.

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by Resolution at the time engineering services for a specific project are awarded in the appropriation entitled Engineer #4-01-21-165-000.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the engineering firms listed below are hereby appointed to serve as Consulting Engineers for 2024 and contracts will be executed as specific projects are awarded pursuant to the rate schedules provided for in their respective proposals:

CME Associates, Gregory R. Valesi  
Colliers Engineering & Design, William White  
French & Parrello Associates, Brian R. Decina  
Hoder Associates, David Hoder  
Prestige Environmental, Grish Mehta  
Remington & Vernick Engineers, James Oris  
Suburban Consulting Engineers, Robert C. Gregoria  
Van Cleef Engineering Associates, Millis J. Looney

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. All Engineers
- 2. Finance Manager

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**RES. NO. 11-2024** Appointment of **Borough Prosecutor: William G. McGuinn, Esquire, Hoagland, Longo, Moran, Dunst LLP**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, pursuant to N.J.S.A. 2B:25-4, there exists a need to appoint a qualified individual to serve as Borough Prosecutor in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Prosecutor was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, two (2) proposals for Borough Prosecutor were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from William G. McGuinn, Esq., Hoagland, Longo, Moran, Dunst & Doukas, LLP of Red Bank, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at the rate of \$500.00 per session; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will be \$10,000.00, subject to unforeseen decreases or increases in litigation. Funds will be provided for 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Court #4-01-43-490-228.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **William G. McGuinn, Esq. of the Law Firm of Longo, Moran, Dunst & Doukas, LLP** to serve as Borough Prosecutor for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rates and term set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. William G. McGuinn, Esq.
- 2. Finance Manager
- 3. Court Administrator

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**RES. NO. 12-2024** Appointment of **Alternate Borough Prosecutor: Susan L. Solda De Simone, Esquire Law office of Susan L. Solda DeSimone**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

**WHEREAS**, pursuant to N.J.S.A. 2B:25-4, there exists a need to appoint a qualified individual to serve as Alternate Borough Prosecutor in the Borough of Sea Bright to provide services that cannot be addressed by the Borough Prosecutor; and

**WHEREAS**, a request for proposals for Alternate Borough Prosecutor was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, proposals were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Susan L. Solda De Simone, Esq. is being considered for the term of one year (January 1, 2024 - December 31, 2024) at the rate of \$500.00 per session; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will not exceed \$10,000.00, subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Court #4-01-43-490-228.

  
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**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Susan L. Solda De Simone, Esq.** to serve as the Alternate Borough Prosecutor for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rates and term set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Susan L. De Simone, Esq.
- 2. Finance Manager
- 3. Court Administrator

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                  Yes        Yes        Yes        Yes        Yes        Yes

**RES. NO. 13-2024 Appointment of Public Defender: Michael J. Pappa, Esquire Rudnick, Addonizio, Pappa, & Casazza**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified individual to serve as Public Defender in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Public Defender was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, one (1) proposal for Public Defender was received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal submitted by Michael J. Pappa, Esq. of Rudnick, Addonizio, Pappa, & Casazza of Hazlet, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at the rate of \$300.00 per assignment; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will be \$3,000.00, said amount subject to unforeseen decreases or increases in litigation. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Public Defender #4-01-43-495-111.

  
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**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Michael J. Pappa, Esq. of Rudnick, Addonizio, Pappa, & Casazza** to serve as Borough Public Defender for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rates and term set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Michael J. Pappa, Esq., Rudnick, Addonizio, Pappa & Casazza
- 2. Finance Manager
- 3. Court Administrator

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**RES. NO. 14-2024** Appointment of **Bond Counsel: John Draikiwicz, Esquire, Gibbons. P.C.**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler :

**WHEREAS,** there exists a need to appoint a qualified individual or firm to serve as Bond Counsel in the Borough of Sea Bright; and

**WHEREAS,** a request for proposals for Borough Bond Counsel was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS,** while the Local Public Contracts Law N.J.S.A. 40A:1-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS,** three (3) proposals for Bond Counsel were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS,** the qualifying proposal submitted by Gibbons, P.C. of Newark, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$195 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will be \$20,000.00, said amount subject to unforeseen decreases or increases in bond issues. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Legal #4-01-20-155-227.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **JOHN DRAIKIWICZ, Esq. of the Law Firm of GIBBONS, P.C.** to serve as Bond Counsel for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rates and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. John Draikiwicz, Gibbons, P.C.
- 2. Finance Manager

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**RES. NO. 15-2024** Appointment of **Labor Attorney: Bruce Padula, Esquire, Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Leckstein:



**WHEREAS**, there exists a need to appoint a qualified individual/firm as Borough Labor Attorney in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Labor Attorney was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, five (5) proposals for Borough Labor Attorney were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$175.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will be \$10,000.00, said amount subject to unforeseen decreases or increases in litigation and other labor matters. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, in the appropriation entitled Legal #4-01-20-155-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **BRUCE W. PADULA of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Labor Attorney for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rates and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Bruce W. Padula, Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**RES. NO. 16-2024 Appointment of Tax Appeal Attorney: Salvatore Alfieri, Esquire Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, there exists a need to appoint a qualified individual as Borough Tax Appeal Attorney in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Tax Appeal Attorney was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, three (3) proposals for Borough Tax Appeal Attorney were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) at a rate not to exceed \$175.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will be \$10,000.00, said amount subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided for in the 2024 Temporary Budget and the Budget for the year 2024, when finally adopted, in the appropriation entitled Legal #4-01-20-155-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **SALVATORE ALFIERI, ESQ. of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Borough Tax Appeal Attorney for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rate provided in the proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Salvatore Alfieri, Esq. Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**RES. NO. 17-2024 Appointment of Risk Manager: Brown and Brown, Metro, Inc. Broker/Consultant for the "Monmouth County Joint Insurance Fund"**

Councilmember Keeler offered the following resolution and moved its adoption; seconded by Councilmember Leckstein:

**WHEREAS**, the Borough of Sea Bright is a member of the Monmouth County Joint Insurance Fund, a self-insurance pooling fund for municipalities that enables them to pool their resources to insure for property, liability, and workers compensation coverage); and

**WHEREAS**, the Bylaws of said Fund require that each Municipality appoint a Risk Manager Consultant to provide professional risk management consulting services; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5(m) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, a request for proposals for Risk Management Consultant was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, four (4) proposals were received and evaluated by the Governing Body with due consideration as to qualifications, experience and other factors and criteria; and

**WHEREAS**, the proposal received from Brown & Brown Metro, LLC, Roseland, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024) to provide risk management insurance related services; and

**WHEREAS**, the Monmouth County Joint Insurance Fund will compensate the Risk Manager directly in an amount equal to six (6%) percent of the Borough’s annual assessment as promulgated by the Fund. For any insurance coverages authorized by the governing body to be placed outside the Fund, the Consultant shall receive as compensation the normal brokerage commissions paid by the insurance company.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a one year contract (January 1, 2024 through January 1, 2025) with **Brown & Brown Metro, LLC** to serve as the Borough’s Risk Management Consultant; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

- 1. Brown & Brown Metro, LLC
- 2. Monmouth County Joint Insurance Fund
- 3. Finance Manager

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**RES. NO. 18-2024 Appointment of Flood Insurance Broker: E.F. Mason Agency**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

**WHEREAS**, there exists a need in the Borough of Sea Bright to obtain a qualified individual/agency to broker flood insurance for all property owned by the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for an insurance broker for flood insurance was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, three (3) proposals were received and evaluated by the Governing Body with due consideration as to qualifications, experience and other factors and criteria; and

**WHEREAS**, the proposal received from E.F. Mason Agency, Sea Bright, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024); and

**WHEREAS**, for any insurance coverages authorized by the governing body to be placed for flood insurance, the Broker shall receive as compensation the normal brokerage commissions paid by the insurance company.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **E.F. Mason Agency** to serve as the Insurance Broker for Flood Insurance for one year commencing January 1, 2024 through December 31, 2024 pursuant to the terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

- 1. E.F. Mason Agency
- 2. Finance Manager

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**RES. NO. 19-2024 Appointment of **Wireless Communications Consultant:**  
**FSD Enterprises, LLC****

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler :

**WHEREAS**, there exists a need to appoint a qualified individual or firm to serve as the Borough’s Wireless Telecommunications Consultant; and

**WHEREAS**, a request for proposals for Wireless Telecommunications Consultant was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, one (1) proposal for Wireless Telecommunication Consultant was received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the qualifying proposal submitted by FSD Enterprises, LLC, Red Bank, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024); and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will not exceed \$1,500.00. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, under the budget line-item No. 4-01-20-100-220.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute an agreement with FSD Enterprises, LLC, Red Bank, New Jersey, for one year commencing January 1, 2024 through December 31, 2024 to provide professional wireless telecommunications consulting services as described herein; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:



- 1. FSD Enterprises, LLC
- 2. Finance Manager

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 20-2024** Appointment of **Municipal Financial Advisor: NW Financial Group**

Councilmember Bieber introduced and offered for adoption the following Resolution; seconded by Councilmember Leckstein:

**WHEREAS**, there exists a need to appoint a qualified individual or firm to serve as Municipal Financial Advisor to provide professional financial advisory services related to the Borough’s financial operations; and

**WHEREAS**, a request for proposals for Municipal Financial Advisor was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, three (3) proposals for Municipal Financial Advisor were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the qualifying proposal submitted by NW Financial Group, LLC, Hoboken, New Jersey is being considered for the term of one year (January 1, 2024 - December 31, 2024); and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will not exceed \$1,500.00. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, under the budget line-item No. 4-01-20-100-228.

  
 MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **NW Financial Group, LLC** to serve as Municipal Financial Advisor for one year commencing January 1, 2024 through December 31, 2024 pursuant to the rates and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Chief Financial Officer
- 2. Finance Manager
- 3. NW Financial Group, LLC

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 21-2024** Appointment of **Information Technology Consultant: Intron Technology**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, there exists a need to appoint a qualified individual or firm to serve as the Borough’s Information Technology Consultant; and

**WHEREAS**, a request for proposals for Information Technology Consultant was posted and advertised in the Asbury Park Press to be received on December 8, 2023; and

**WHEREAS**, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, one (1) proposal for Information Technology Consultant was received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the qualifying proposal submitted by Intron Technology, Little Silver, New Jersey is being considered for a one-year term (January 1, 2024 - December 31, 2024) with the option to renew for additional one-year extensions not to exceed a total term of seven years, as permissible for data-related services pursuant to N.J.S.A. 40A:11-15(5),; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2024 appropriation for this contract will not exceed \$100,00.00. Funds will be provided for in the 2024 Temporary Budget and in the Budget for the year 2024, when finally adopted, under budget line-item No. 4-01-20-140-220.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute an agreement with Intron Technology, Little Silver, New Jersey, for one year commencing January 1, 2024 through December 31, 2024 to provide professional information technology consulting services as described herein; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Intron Technology
- 2. Finance Manager

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**THREE YEAR TERM(s):**

**RES. NO. 22-2024** Appointment of **NICOLE SONNENBLICK, JMC** as **Municipal Court Judge**

Councilmember Bieber introduced and offered the following Resolution for adoption; seconded by Councilmember Leckstein:

**WHEREAS**, Nicole Sonnenblick, JMC has served as the Borough of Sea Bright’s Municipal Court Judge for three consecutive terms beginning January 1, 2015 through December 31, 2023; and

**WHEREAS**, the Mayor, with the advice and consent of the Borough Council is desirous of re-appointing Nicole Sonnenblick, JMC to serve as Municipal Court Judge for the three-year term, commencing January 1, 2024 through December 31, 2026, in accordance with the provisions of N.J.S.A. 2B:12-4; and

**WHEREAS**, Nicole Sonnenblick, JMC shall be compensated in accordance with Ordinance No. 04-2021.

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, do hereby certify that funds will be provided for the first three months of 2024 in the 2024 Temporary Budget and funds for the balance of 2024, 2025 and 2026 will be provided in the Budget for those years, when finally adopted, in the amount of \$27,000.00 in the appropriation entitled Court #4-01-43-490-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby appoint **NICOLE SONNENBLICK, JMC** to serve as the Borough’s Municipal Court Judge for a three-year term commencing January 1, 2024 through December 31, 2026, in accordance with the provisions of N.J.S.A. 2B:12-4, and be compensated in accordance with Ordinance No. 04-2021; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Nicole Sonnenblick, JMC
- 2. Finance Manager
- 3. Certified Court Administrator

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**SWEARING IN/OATH OF OFFICE**

Assemblyman Scharfenberger administered the Oath to Judge Sonnenblick.

**11. CONSENT AGENDA:**

**Motion: Leckstein                      Second: Bieber**

**Roll Call:**     Bieber,     Catalano,     Gorman,     Keeler,     Lamia,     Leckstein  
                      Yes            Yes            Yes            Yes            Yes            Yes

**A Certification of Funds supports any items requiring expenditure; any items requiring discussion will be removed from the Consent Agenda:**

**Res. No. 23-2024    2024 BOROUGH COUNCIL MEETING SCHEDULE**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

**WHEREAS**, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, it is necessary for the Borough Council of the Borough of Sea Bright to post and maintain a schedule of meetings of the Borough Council that will be held during the year 2024; and

**WHEREAS**, the following meetings will be held by the Borough Council of the Borough of Sea Bright for the year 2024:

- 1. Workshop Meetings - begin at 8:30 a.m. or as otherwise noticed
- 2. Regular Meetings - begin at 7:00 p.m. or as otherwise noticed
- 3. Special Meetings - as needed and noticed according to the requirements of the Open Public Meetings Act.

**WHEREAS**, it is the desire of the Governing Body to adjourn their Regular Meetings, both Public and Executive Sessions, no later than 9:30 p.m., and

**WHEREAS**, it is also established that the deadline for all agenda items for Regular Meetings shall be the Friday prior to the meeting date no later than 12:00 p.m.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright that the 2024 Meeting Schedule, as noted below, for the Borough Council is hereby approved and the Borough Clerk is hereby authorized to:

- 1. Post the Schedule of Meetings, as required by law
- 2. Post the schedule of Meetings on the Borough's Website
- 3. Notify the Asbury Park Press, Two River Times, The Link and The Hub of the schedule of meetings, as approved

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the following:

- 1. Governing Body
- 2. All Borough Employees

**BOROUGH OF SEA BRIGHT  
2024 MEETING SCHEDULE**

**WORKSHOP/CLOSED SESSION MEETINGS                      8:30 A.M.**

All Workshop/Closed Session Meetings are held in the Mayor Dina Long Community Room, 1097 Ocean Avenue, 3<sup>rd</sup> Floor, Sea Bright, NJ on the dates listed below. Official action **MAY BE TAKEN** at these meetings. (Meetings will be held on Wednesdays unless otherwise noted.)

**REGULAR/CLOSED SESSION MEETINGS                      7:00 P.M.**

All Regular/Closed Session Meetings are held in the Mayor Dina Long Community Room, 1097 Ocean Avenue, 3<sup>rd</sup> Floor, Sea Bright, NJ on the dates listed below. Official action **SHALL BE TAKEN** at these meetings. (Meetings will be held on Tuesdays unless otherwise noted.)

**2024 MEETING SCHEDULE**

<b>REGULAR/CLOSED SESSION – 7:00pm</b>	<b>WORKSHOP/CLOSED SESSION – 8:30am</b>
January 6, 2024 (Re-Org: Saturday @ 10:30 am)	January 10, 2024
January 16, 2024	
February 20, 2024	February 14, 2024
March 19, 2024	March 13, 2024

April 16, 2024	April 10, 2024
May 21, 2024	May 15, 2024
June 18, 2024	June 12, 2024
July 16, 2024	July 10, 2024
August 20, 2024	August 14, 2024
September 17, 2024	September 11, 2024
October 15, 2024	October 9, 2024
November 18, 2024 (Monday)	November 13, 2024
December 17, 2024	December 11, 2024
January 4, 2025 (Re-Org: Saturday @ 10:30 am)	

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**Res. No. 24-2024 APPOINTING MAYOR BRIAN KELLY AS COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE and WILLIAM J. KEELER, AS THE ALTERNATE REPRESENTATIVE**

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, there exists a need for the appointment of a 2024 **Community Development Block Grant Representative** for the Borough of Sea Bright, County of Monmouth, State of New Jersey; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **Mayor Brian P. Kelly** is appointed **Community Development Block Grant Representative** and **William J. Keeler** is appointed **Alternate Representative** for the year 2024.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Monmouth County Community Development

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**Res. No. 25-2024 APPOINTMENTS TO THE BOROUGH'S SPECIAL EVENTS COMMITTEE**

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Bieber:

**WHEREAS**, § 179-3 of Chapter 179 of the Borough’s General Code empowers the Mayor to appoint (1) an owner of a business located in the Borough of Sea Bright and (2) a resident of the Borough of Sea Bright, neither of whom may be an official of or in the full-time employ of the municipality, to the Borough’s Special Events Committee; and

**WHEREAS**, the Mayor has chosen to appoint **MELISSA D’ANNA** as the aforesaid business representative and **SUSANA MARKSON** as the aforesaid residential representative on the Borough’s Special Events Committee for 2024; and

**WHEREAS**, § 179-3-4 of Chapter 179 of the Borough’s General Code empowers the Borough Council to choose from its membership a representative and an alternate representative to serve on the Borough’s Special Events Committee; and

**WHEREAS**, the Borough Council wish to appoint **HEATHER GORMAN** as its regular representative and **JOHN M. LAMIA, JR.** as its alternate representative for 2024; and

**WHEREAS**, all of the above named individuals require the approval of the Borough Council in order to be made official;

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above-named individuals be and are hereby appointed as members of the Borough’s Special Events Committee in the capacities stated for a one year (January 1, 2024 – December 31, 2024) term; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Melissa D’Anna
- 2. Susana Markson
- 3. Heather Gorman
- 4. John M. Lamia, Jr.
- 5. Candace Mitchell, Secretary of the Special Events Committee

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 26-2024    DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER  
BOROUGH OF SEA BRIGHT JOSEPH L. VERRUNI**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

**WHEREAS**, N.J.A.C. 17:27-3.5 requires that each public agency designate an individual to serve as its Public Agency Compliance Officer; and

**WHEREAS**, the Compliance Officer serves as the liaison between the New Jersey Division of Contract Compliance and Equal Employment Opportunity; and

**WHEREAS**, the Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity and has the authority to recommend changes to effectively support the implementation of the statute and its regulations; and

**WHEREAS**, the Borough Council wishes to comply with the requirements of N.J.A.C. 17:27-3.5.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Borough Administrator, Joseph L. Verruni is hereby designated as the Borough’s Public Agency Compliance Officer for the calendar year 2024; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution will be forwarded to the New Jersey Division of Contract Compliance and Equal Opportunity as required by Statute.

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 27-2024    APPOINT REPRESENTATIVE(S) TO THE JERSEY SHORE  
REGIONAL HEALTH COMMISSION**

Councilmember Leckstein introduced and offered the following resolution for approval; seconded by Councilmember Bieber:

**WHEREAS**, in accordance with N.J.S.A. 26:3A2-1 et seq, the Borough of Sea Bright entered into a public health program agreement with the Jersey Shore Regional Health Commission (formerly known as the Monmouth County Regional Health Commission No. 1) effective September 1, 2011; and

**WHEREAS**, the Borough Council appointed Paul Roman to serve as the Borough’s representative for a term expiring on December 31, 2023; and

**WHEREAS**, the Borough Council wishes to re-appoint Mr. Roman to continue serving as the Borough’s representative for the 2024 calendar year; and

**WHEREAS**, Kevin Morey, Captain of the Sea Bright EMS Squad, has agreed to continue to serve as the Borough’s alternate representative for the 2024 calendar year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough Sea Bright, County of Monmouth, State of New Jersey does hereby re-appoint Paul Roman to serve as the Borough’s Representative and Kevin Morey to serve as the Alternate Representative on the Jersey Shore Regional Health Commission for the 2024 calendar year; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

- 1. Finance Manager
- 2. Jersey Shore Regional Health Commission
- 3. Paul Roman
- 4. Kevin Morey

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**Res. No. 28-2024 OFFICIAL NEWSPAPERS**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, N.J.S.A. 10:4-18 authorizes a municipality to designate an official Newspaper for the Borough of Sea Bright; and

**WHEREAS**, "Official Newspaper" means paid, published and circulated in the Municipality - if there is no such newspaper, then at least one published in the County in which the municipality is located and said newspaper is circulated;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey that the following newspapers be and are hereby designated as the "official newspapers" in the Borough of Sea Bright for the year 2024 in which any and all legal notices of the Borough are authorized to be published:

- **ASBURY PARK PRESS**
- **THE LINK**
- **TWO RIVER TIMES**
- **STAR LEDGER**

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Asbury Park Press
- 2. The Link
- 3. Two River Times
- 4. Star Ledger

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**Res. No. 29-2024 OFFICIAL DEPOSITORIES**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS, N.J.S.A.** 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies, a bank or trust company having its place of business in the State, and organized under the laws of the United States or this State:

**WHEREAS**, on the 6<sup>th</sup> day of January 2024, by the Mayor and Council of the Borough of Sea Bright, County of Monmouth, New Jersey, that:

- 1. Valley National Bank
- 2. New Jersey Cash Management Fund
- 3. TD Bank
- 4. Bank of New York
- 5. US Bank
- 6. JP Morgan Chase

be, and hereby are, designated as depositories for the Borough of Sea Bright for the year 2024. Prior to the deposit of any municipal funds in the above-mentioned depositories, the bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

**NOW, THEREFORE, BE IT RESOLVED**, that the aforesaid banks are hereby authorized and directed to honor checks drawn upon the Borough funds signed by the Chief Financial Officer, Mayor, Tax Collector, Finance Manager and Borough Clerk, with the exception of:

- **Municipal Court Account**  
 Court Administrator, Deputy Court Administrator, or Municipal Judge, as authorized signatories.

- **Bail Account**  
Court Administrator, Deputy Court Administrator or Municipal Judge, as authorized signatories.
- **Law Enforcement MAC Account**  
Chief Brett Friedman and Sergeant Charles Murphy, Jr. as authorized signatories.
- **Health Insurance Fund**  
Designated Benemax signatories.
- **Redemption Account**  
Tax Collector, Finance Manager, Clerk as authorized signatories.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Fiscal Officer, Police Chief and Court Clerk.

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 30-2024    INTEREST ON DELINQUENT TAXES, SEWER AND OTHER MUNICIPAL CHARGES**

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non payment of taxes, sewer and other municipal charges or assessments subject to any abatement or discount for the late payment of taxes, sewer and municipal charges as provided by law; and

**WHEREAS**, the Borough Council finds it appropriate and necessary to establish interest rates for delinquent tax and assessment payments within the provisions of the aforesaid statute.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, as follows:

1. The Tax/Sewer Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes, sewer and other municipal charges becoming delinquent after the due date and 18% per annum on any amount of taxes, sewer and other municipal charges in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2024, there will be a ten (10) day grace period of quarterly tax/sewer payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two, shall be charged interest from the due date as set forth in paragraph one of this Resolution.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Tax Collector
2. Borough Attorney
3. Borough Auditor

**Roll Call:**     Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 31-2024    ANNUAL FEE SCHEDULES**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Bieber:

**WHEREAS**, the Borough Council had established the "Code of the Borough of Sea Bright, 1998" to annually renew all fee schedules by resolution as referenced in each Chapter; and

**WHEREAS**, the Borough Council wish to approve the following fee schedules for the year 2024 as referenced below:

**SECTION I**  
**CHAPTER 3    ADMINISTRATIVE CODE**  
**Section 3-9    Fees for extraordinary requests**



**Fees:**

- **Copies (OPRA)**
  - Letter size pages \$ 0.05
  - Legal size pages \$ 0.07
  - Ledger \$ 0.10
  - Other materials (CD, DVD, etc) \$ 3.00
- **Delivery:** Delivery / postage fees additional depending upon delivery type
- **Extras:** Special service charge may be applied for a administrative and postage fees, if applicable
- **Deposit:** If request exceeds \$5.00 to reproduce.

**SECTION II**  
**CHAPTER 170 – “Sewers”**  
**ARTICLE II: Rates and Charges**

Section 170-11B(5) There shall be an annual fee for the administration and enforcement of the sewer deduct program set by resolution by the Borough Council.

**ANNUAL FEE: \$100.00**

**SECTION III**  
**CHAPTER 172 – “Sidewalk Cafes and Restaurants”**

Section 172-3. Licensing Fees: The annual fee for the operation of a sidewalk café shall be set by resolution by the Borough Council.

<u>Number of Seats</u>	<u>Fee</u>
1-8	\$100.00
9-16	\$200.00
17+	\$500.00

**SECTION IV**  
**CHAPTER 178 - “Solid Waste”**

**ARTICLE II “Recycling”, 178.6 Enumerations of Mandatory Recyclables,  
Section H. “Appliance and White Goods Collection”**  
**Subsection (2)(b):**

Prior to placing any appliance at the curbside offer collection, the owner, tenant or resident of the promises shall complete a form provided by the Recycling Coordinator and pay a permit fee in order to obtain a removal permit.

**COLLECTION FEE: \$25.00**

**SECTION V**  
**CHAPTER 179 - "Special Events"**

Section 179-2D. There shall be a fee for the filing of any permit application, said fee to be set by the Borough Council on an annual basis.

**Application Fee \$25.00**

**SECTION VI**  
**CHAPTER 201 - “VEHICLES AND TRAFFIC”**  
**ARTICLE I - Traffic and Parking**  
**Section 201-8.B - Pay-to-park areas.**

Parking of vehicles in municipally regulated pay-to-park areas shall be permitted at such rates for paid parking as set forth in rules and regulations adopted by resolution of the Mayor and Council.

- Pay to Park: May 15 – September 15 \$ 2.00/per hour  
9 AM – 9 PM

**SECTION VII**  
**LIBRARY**

	<b>FEES</b>
<b>Annual Non-resident Member</b>	<b>\$ 35.00</b>
<b>Copies</b>	<b>\$ 0.10 per page</b>
<b>Fax</b>	<b>\$ 1.00 plus \$ 0.10 per page</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above fees for the year 2024 are hereby approved effective immediately.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Administrative Assistant
- 2. Public Works Department
- 3. Library

**Roll Call:**     Bieber,     Catalano,     Gorman,     Keeler,     Lamia,     Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 32-2024 POLICE SPECIAL DUTY RATES FOR 2024**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, Chapter 39 of the General Code of the Borough of Sea Bright entitled Police Department, Article III, Special Duty Assignments that requires the charges for such service be set forth annually in a resolution adopted by the governing body, and

**WHEREAS**, various businesses working within the Borough of Sea Bright from time to time make requests for assistance from members of the municipal police department to perform special duty assignment services; and

**WHEREAS**, it is deemed to be in the interest of safety that personnel specially trained to undertake these activities be used in the performance of these duties; and

**WHEREAS**, work performed is to be considered a "special duty assignment from independent contractors" and as such is exempt from Fair Labor Standards Act; and

**WHEREAS**, the Chief of Police has recommended that the hourly rates (minimum of four (4) hours) as follows:

**39-17. Payments for services.**

<u>Assignment</u>	<u>Salary</u>	<u>Insurance/Admin</u>	<u>Total</u>
Construction Work	\$85.00	\$15.00	\$100.00
Security Work	\$85.00	\$15.00	\$100.00
Sporting Events	\$85.00	\$15.00	\$100.00
Enhanced Local Business Patrols	\$15.00	\$ 5.00	\$20.00

**IN ADDITION** to the hourly rates above to be charged, when the Chief of Police deems that it is in the best interest of police officers assigned to construction work, the interest of the Borough and the construction workers, that police officers assigned to special duty utilize a marked police car or police equipment, an additional charge to be paid for utilization of said police vehicle or equipment shall be at the rate of \$10.00 per hour (minimum of four (4) hours); and

**WHEREAS**, such assignments are to be approved through the Chief of Police.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the Chief of Police is hereby authorized to enter in to agreements providing for special duty assignments for which the municipality shall be compensated at the rates herein above mentioned; and

**BE IT FURTHER RESOLVED**, that the rate and authority given by virtue of this resolution may be amended or revoked at any time by the Governing Body.

**BE IT FURTHER BE RESOLVED**, that any and all municipal officials required to take any and all action as a result of the adoption of this resolution are hereby empowered to do so.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Police Department
- 2. Finance Manager

**Roll Call:**     Bieber,     Catalano,     Gorman,     Keeler,     Lamia,     Leckstein  
                       Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 33-2024 PETTY CASH FUNDS and CHANGE FUNDS**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, the New Jersey Division of Local Government Services pursuant to N.J.S.A. 40A:5-21 has established rules governing the issuance of **Petty Cash Funds**.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that application be made to the Director, Division of Local Government Services, for approval to maintain the following **Petty Cash Funds** for the year 2024 for the following department in the following amount:

**Finance Department:**

Petty Cash \$ 100.00

**BE IT FURTHER RESOLVED** that the following **change funds** be maintained in the Borough of Sea Bright:

Police Department	\$ 25.00
Library	\$ 25.00
Office of the Municipal Clerk	\$ 100.00
Tax and Sewer Collector	\$ 250.00
Municipal Court Administrator	\$ 100.00
Recreation/Public Event Change Fund (seasonal)	\$ 2,000.00
Beach (May – September)	\$ 6,000.00

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Director, Local Government Services

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**Res. No. 34-2024 2024 CASH MANAGEMENT PLAN**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, the Director of the Division of Local Government Services requires the annual adoption of a Cash Management Plan pursuant to guidelines in N.J.S.A. 40A:5-14; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, approve and adopt the 2024 Cash Management Plan; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

- 1. Chief Financial Officer
- 2. Borough Auditor
- 3. Fiscal Officer

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**Res. No. 35-2024 ADOPT THE REGULATIONS OF PL 2016, CH 29 – ELECTRONIC FUNDS TRANSFER AND VENDOR CERTIFICATIONS (N.J.A.C 5:30-PA.6)**

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, on August 18, 2016, the State of New Jersey legislature adopted PL 2016, Ch. 29 which would allow local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility on when to require a vendor certification prior to paying claims; and

**WHEREAS**, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the law; and

**WHEREAS**, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a); and

**WHEREAS**, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act:

<b>Vendor Signature Required (stamp, fax electronic or wet is acceptable)</b>	<b>Vendor Signature not Required (rule language)</b>
Employee Reimbursements	Vendors who are paid through EFT technologies
Transactions above the dollar amount of \$1,000	Vendors who do not provide certifications as part of the normal course of business
Any situation deemed necessary by the CFO or his designee	Debt Service
	Non-Municipal Taxes
	Utilities regulated by tariff

**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective January 1, 2024; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Fiscal Officer
2. Finance Manager

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**Res. No. 36-2024 TEMPORARY BUDGET APPROPRIATIONS**

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Bieber:

**WHEREAS**, in the normal operation of the Borough of Sea Bright it is necessary for the making of contracts, commitments and payments prior to the adoption of the regular budget; and

**WHEREAS**, N.J.S. 40A:4-19 of the State of New Jersey provides the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and adoption of the final budget; and

**WHEREAS**, the total amount of the appropriations attached hereto and made a part thereof in the amount of **\$1,475,935 (Current Fund), \$207,325 (Sewer Utility) and \$154,550 (Beach Utility)** do not exceed twenty-six and one-quarter (26.25) percent of the Local Budget Appropriations of the Borough of Sea Bright for the year 2023 exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and Public Assistance; and

**Attached hereto: 2024 Temporary Budget Annexed Schedules**

**NOW, THEREFORE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the attached Temporary Budget for the year 2024 be adopted; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Director of Finance
2. Borough Auditor

**BOROUGH OF SEA BRIGHT  
 CURRENT FUND - TEMPORARY BUDGET  
 JANUARY 6, 2024**

		<b>TEMPORARY BUDGET</b>
ADMIN	S&W	\$ 34,125.00
ADMIN	O/E	15,750.00
CLERK	S&W	36,600.00
CLERK	O/E	1,800.00
FINANCE	S&W	15,225.00
FINANCE	O/E	3,150.00
AUDIT SERVICE	O/E	8,400.00
COMPUTERIZED INFORMATION SYSTEMS	O/E	11,800.00
TAX COLLECTOR	S&W	17,850.00
TAX COLLECTOR	O/E	3,400.00

TAX ASSESSOR	S&W	8,300.00
TAX ASSESSOR	O/E	2,100.00
LEGAL	O/E	39,375.00
ENGINEERING	O/E	10,500.00
PLANNING BOARD	S&W	17,000.00
PLANNING BOARD	O/E	11,800.00
CODE ENFORCEMENT	S&W	44,100.00
CODE ENFORCEMENT	O/E	3,900.00
FIRE MARSHALL	S&W	3,400.00
FIRE MARSHALL	O/E	260.00
LIABILITY INSURANCE	O/E	34,300.00
WORKMAN'S COMPENSATION INSURANCE	O/E	43,100.00
EMPLOYEE HEALTH INSURANCE	O/E	158,000.00
HEALTH INSURANCE WAIVER	S&W	625.00
UNEMPLOYMENT INSURANCE	O/E	1,300.00
POLICE	S&W	357,000.00
POLICE	O/E	52,500.00
PARKING	O/E	43,200.00
EMERGENCY MANAGEMENT	S&W	1,365.00
EMERGENCY MANAGEMENT	O/E	2,625.00
VOLUNTEER FIRE	O/E	22,300.00
FIRE HYDRANT RENTAL	O/E	9,800.00
STREETS AND ROADS	S&W	69,500.00
STREETS AND ROADS	O/E	24,900.00
SOLID WASTE	O/E	73,500.00
BUILDINGS AND GROUNDS	S&W	1,850.00
BUILDINGS AND GROUNDS	O/E	41,475.00
HEALTH DEPARTMENT	O/E	17,500.00
PARKS & RECREATION	S&W	2,100.00
PARKS & RECREATION	O/E	4,400.00
CELEBRATION OF PUBLIC EVENTS	O/E	650.00
LIBRARY	S&W	10,500.00
LIBRARY	O/E	2,100.00
ELECTRIC	O/E	15,750.00
STREET LIGHTING	O/E	15,750.00
TELEPHONE	O/E	6,825.00
WATER	O/E	3,400.00
NATURAL GAS	O/E	9,200.00
GASOLINE	O/E	30,100.00
LANDFILL	O/E	28,875.00
RECYCLING TAX	O/E	1,300.00
FICA	O/E	36,750.00
DCRP	O/E	260.00
INTERLOCAL - C/O FIRE MARSHALL VEH.	O/E	350.00
INTERLOCAL - 911	O/E	23,150.00
INTERLOCAL - MUNICIPAL COURT	O/E	20,475.00
INTERLOCAL - HOLMDEL TOWNSHIP	O/E	11,200.00
MUNICIPAL COURT	S&W	6,825.00
MUNICIPAL COURT	O/E	1,500.00
PUBLIC DEFENDER	O/E	800.00
TOTAL CURRENT FUND		\$ <u>1,475,935.00</u>

**BOROUGH OF SEA BRIGHT  
SEWER OPERATING FUND - TEMPORARY BUDGET  
JANUARY 6, 2024**

			<b>TEMPORARY BUDGET</b>
SEWER	S&W	\$	44,600.00
SEWER	O/E		55,100.00
TWO RIVER WATER RECLAMATION	O/E		105,000.00
FICA	O/E		<u>2,625.00</u>

TOTAL SEWER OPERATING \$ 207,325.00

**BOROUGH OF SEA BRIGHT  
BEACH OPERATING FUND - TEMPORARY BUDGET  
JANUARY 6, 2024**

			<b>TEMPORARY BUDGET</b>
			<hr/>
BEACH	S&W	\$	62,000.00
BEACH	O/E		80,000.00
DUNE MAINTENANCE	O/E		1,575.00
JUNIOR LIFEGUARD	O/E		3,100.00
FICA	O/E		<hr/> 7,875.00
TOTAL BEACH OPERATING			\$ <u>154,550.00</u>

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**Res. No. 37-2024 2024-2025 SHARED SERVICE AGREEMENT  
FIRE OFFICIAL/CODE ENFORCEMENT VEHICLE**

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Bieber:

**WHEREAS**, the Township of Ocean Fire District No. 2 employs a Fire Official who utilizes a vehicle provided by the Fire District in the performance of services; and

**WHEREAS**, this individual is also employed by the Borough of Sea Bright and wishes to use said vehicle to provide services for the Borough in the capacity of Fire Official and Housing Inspector; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units in the State of New Jersey to enter into agreements with any other local unit to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction.

**WHEREAS**, the entities have an agreement whereby, the Borough of Sea Bright will pay to the Township of Ocean Fire District No. 2, an annual rental fee for the use of the fire vehicle which expires December 31, 2023; and

**WHEREAS**, the Borough of Sea Bright and Township of Ocean Fire District No. 2 wish to enter into a two-year shared-service agreement (January 1, 2024 through December 31, 2025); and

**WHEREAS**, under the terms of the Agreement, the Borough of Sea Bright will pay to the Township of Ocean Fire District No. 2, \$1,600.00 annually; and

**WHEREAS**, it has been determined by the Borough of Sea Bright and the Township of Ocean Fire District No. 2 that it is in the best interest of both entities to share the expenses for a fire official vehicle.

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for the first three months of 2024 in the 2024 Temporary Budget and funds for the balance of 2024 and 2025 will be provided in the Budgets for those years, when finally adopted, in an amount of \$1,600 per year in the appropriation entitled Inter-local Municipal Services Agreement #4-01-42-200-235.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the Mayor and Borough Clerk are hereby authorized to execute a two-year shared services agreement with the Township of Ocean Fire District No. 2, as outlined above for the years 2024 and 2025; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Township of Ocean Fire Department District No. 2
2. Finance Manager

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes





- **RECREATION DIRECTOR** Don Klein
- **REGISTRAR** (Three-year terms: 1/1/23 – 12/31/25) Candace Mitchell
- **DEPUTY REGISTRAR** Michelle Graham
- **ALTERNATE DEPUTY REGISTRAR** Karen DiBerardino
- **ALTERNATE DEPUTY REGISTRAR** Christine Pfeiffer
- **CERTIFIED COURT ADMINISTRATOR** Carol Smith
- **BOROUGH PHYSICIAN** Monmouth Medical Center Occupational Health
- **SPECIAL EVENTS COMMITTEE** (General Code: §179-3)
  - Councilmember, Heather Gorman
  - Alternate Councilmember, John M. Lamia, Jr.
  - Borough Business Owner, Melissa D’Anna
  - Borough Resident, Susana Markson
  - Brian P. Kelly, Mayor
  - Joseph L. Verruni, Administrator or Christine Pfeiffer, Clerk
  - Brett Friedman, Police Chief
  - David Bahrle/Robert Smith, Public Works
  - Don Klein, Recreation Director
  - John Arias, Police Captain
  - Candace Mitchell, Committee Secretary
  - Jersey Shore Regional Health Commission Representative
- **REPRESENTATIVES TO MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND**
  - William J. Keeler, Councilmember
  - Joseph Verruni, Alternate
- **FIRE DEPARTMENT LINE OFFICERS** (General Code: §20-3)
  - Department Chief: Charles R. Murphy, Jr.
  - Assistant Chief: Charles Rivera
  - Captain: Ryan Naclerio
  - Captain: Benjamin Perrin
  - Lieutenant: Kevin Covert
  - Lieutenant: Vince Nocera
  - Lieutenant: Starr McKenna
  - Lieutenant: Patrick Covert
- **FIRE DEPARTMENT AUXILIARY DRIVERS**
  - Charles R. Murphy, Jr.
  - Ryan Naclerio
  - Benjamin Perrin
  - Charles Rivera
  - David Estelle
  - Daniel Drogin
  - James Forsman
- **FIRE DEPARTMENT PROBATIONARY DRIVERS**
  - Kevin Welsh
  - John Papay
  - Matthew Polandick
  - Paulo Gaspar
  - Sara Gaspar
  - Kristel Mockler
  - Morgan Scherer
  - Vincenzo Bianco
  - Starr McKenna
  - Vince Nocera
  - Cody Burbank
  - Ammer Abugosh
  - Michael Greco
  - Luke Fanning
  - Christopher Glietz
  - Kevin Covert
  - Kevin Hoffman
  - Michael Saul
  - James Voorhis
  - Alexander Baret
  - Nicholas Simmons

Salvator Ciotti  
 Jacob Simon  
 Richard Glietz  
 James Corrao  
 Kevin Morey  
 Nick Luiten  
 Savana Arabi – Katbi  
 Rocco Nannarello  
 Robert Eyerkuss  
 Joseph Wojtowicz  
 William Duffy  
 Daniel Maloney  
 Michael Very  
 Daniel Carney  
 Aaron Rock  
 Nicholas Hubbard  
 Andrew Murphy  
 Robert Alvator  
 Anthony Simone  
 Darreny Berry  
 Sean Marelli  
 Stephen Campbell  
 Angelo Ciaglia  
 Nicholas Colalilo  
 David Covert  
 Brach Child  
 Matthew Greco

- **FIRE DEPARTMENT – ENGINEER(S)**

David Estelle – Chief Engineer  
 James G. Forsman – Assistant Chief Engineer

- **FIRE POLICE:** Five-year term (General Code: §20-6)

Daniel Drogin, Captain (01/01/2024 – 12/31/2028)  
 David Estelle (01/01/2024 – 12/31/2028)  
 Patrick Mason (01/01/2021 – 12/31/2025)  
 Joseph Eskridge (01/01/2021 – 12/31/2025)  
 C. Read Murphy (01/01/2021 – 12/31/2025)  
 Charles Carlson (01/01/2023 – 12/31/2028)

- **FIRE DEPARTMENT - PURCHASING AGENTS**

Charles R. Murphy, Jr.  
 Charles Rivera

- **POLICE OFFICERS**

Brett M. Friedman, Chief  
 John Arias, Captain  
 James A. McCue, Jr., Lieutenant  
 Charles R. Murphy, Jr., Det. Sergeant  
 Richard A. Huegel, Jr., Det. Sergeant  
 Christopher Fisler, Sergeant  
 Andrew Hendricks, Patrolman  
 Ty Manning, Patrolman  
 Sean Marelli, Patrolman  
 Madison E. Taylor, Patrolwoman  
 Nicholas E. Turi, Patrolman  
 Christopher D. Panduri, Patrolman

- **CLASS II SPECIAL POLICE OFFICERS**

Alexa N. Susino  
 Peter A. McGovern  
 Kory J. Pool  
 Nicholas J. Colangelo  
 Thomas J. Wolf  
 Anthony J. Gandolfo  
 Monique M. Lopez

- **CLASS I SPECIAL POLICE OFFICER**

Emilee Skillman  
Mason V. Senoff  
Kenneth A. Fisler

- **POLICE CLERK**

Grace E. Niro

- **SEA BRIGHT EMS SQUAD**

Daniel Drogan, President  
Mackenzie Shevlin, Vice President  
Anthony Toth, Chief  
Kevin Morey, Captain  
Mackenzie Shevlin, Lieutenant

- **EMERGENCY MANAGEMENT**

**Coordinator: 3-year term**  
Brian P. Kelly (01/01/2023 – 12/31/2025)

**Deputy Coordinators: 3-year term**  
Daniel Drogin (01/01/23 – 12/31/25)  
Ryan B. Murphy (01/01/23 – 12/31/25)

- **LOCAL EMERGENCY MANAGEMENT COUNCIL**

Brian P. Kelly, Mayor - Chair, OEM Coordinator  
William J. Keeler, Councilmember/Public Safety Chair  
Brett Friedman, Chief of Police  
Charles R. Murphy, Jr., Fire Chief  
Anthony Toth, EMS Captain  
Tom Haege, Fire Official  
Christine Pfeiffer, Borough Clerk  
Joseph Verruni, Borough Administrator  
David Bahrle, DPW Director  
JoAnn Kalaka-Adams, Resident  
James Adams, Resident  
Candance Brunswick, Resident  
Lance Cunningham, Carriage House Marina, Owner  
James LoBiondo, Surfrider Beach Club, Owner  
Michael Stavola, Driftwood Beach Club, Owner  
Chris Wood, Woody's Ocean Grille, Owner

### 13. **COUNCIL COMMENTS**

Councilman Bieber wished everyone a happy new year. He thanked Jeff Booker for all his work on Council and congratulated Mayor Kelly and Councilmembers Lamia and Leckstein. He chaired the Administration Committee which oversees personnel and has been working on a succession plan—he hopes to optimize the workforce and ultimately have a well-trained, motivated, well-paid staff to service the town. Councilman Bieber reported he has also focused on code enforcement, specifically addressing the illegal parking problem by raising parking fines and increasing enforcement. In addition, his committee implemented short term rental regulations which they will continue to optimize in the coming year. Councilman Bieber has been working diligently to reduce the flooding in Sea Bright as we are the “flood capital” and is hoping to soon finalize a plan for additional bulkheads. Our check valves have radically reduced flooding downtown and reported the riverfront development project will be contributing a new \$875,000 pump station. With these three improvements, our hope is to eliminate 80-90% of the nuisance flooding downtown. It has been a pleasure working with everyone over the past two years and he is looking forward to a successful 2024.

Councilman Catalano congratulated Mayor Kelly, Councilman Lamia and Councilman Leckstein and is looking forward to working with everyone. He also thanked Jeff Booker for all his work over the past few years. He stated our mission is simple, the beach needs to be safe, clean, and enjoyable. We are working on flooding from the river and sand erosion on the beach and will be scheduling a meeting with State Officials, the DEP, and the Army Corp of engineers to address these concerns. Our Beach Manager Don Klein and his staff have done a great job and plan on overhauling water safety and ocean rescue training this year. Our Junior Lifeguard program had 650 applicants and we plan on building it out even further. They plan on increasing the cleaning of the public bathrooms and adding additional foot washing stations on the sea wall. He is organizing dune grass planting and encourages everyone to check out the beach cam on our website. We have already sold \$301,000 from beach badge and locker sales. Councilman Catalano said he is always open to ideas and suggestions – please reach out.

Councilman Keeler thanked everyone for attending and wished everyone all the best for 2024. He recognized the Borough Clerk for her outstanding job as well as Administrator Verruni. Our staff is reliable, helpful, and has done an outstanding job – they are appreciated very much. He commended the Police Department, Fire Department, and First Aid Squad. We have wonderful volunteers and a great number of people who respond to emergencies with a response time of less than 3 minutes. He specifically thanked Fire Chief Murphy for his organization and leadership of this volunteer group. Our Court Office is in Oceanport and our Court Administrator Carol Smith has done a great job. He has enjoyed working with the Council and looks forward to working with other government agencies to combat flooding and beach erosion and looks forward to a successful year.

Councilman Lamia stated that last year he took on Public Works. There are only 6 employees (increases in the summer months) and there are many challenges. We have significantly improved the recreation center and it is being utilized by various groups. We are working on solutions for parking as we lost the lots we leased down by the river with the start of the redevelopment project. He thanked Council for their support and looks forward to making improvements to the town and increase beautification – and is always looking for volunteers.

Councilwoman Gorman congratulated everyone on their appointments. She thanked the Governing Body and stated that it has been a privilege working with everyone. Councilwoman Gorman is the liaison for the Library, Recreation, and Public Relations this year. The DPW did an amazing job at getting a game room set up and she is working on an online platform to reserve space in the rec center with possible open game nights for the community. From a public relations standpoint, at the end of last year we were able to outline all of the events coming into 2024 – we have a year at a glance now which will help with communications across the board. She will be taking on Capital Plan this year and is very excited and looks forward to a wonderful 2024.

Councilman Leckstein is glad to be back and thanked Jeff Booker for his service. He looks forward to working with Judge Sonnenblick and the Court as well as taking on code enforcement and shared services. This year they added inter-governmental relations which will increase relations with Governing Bodies from surrounding municipalities. Councilman Leckstein encouraged everyone to reach out with suggestions for all his committees.

Mayor Kelly thanked everyone for their comments and all the time they have volunteered over the past year. The Mayor said Senator O’Scanlon could not be at the meeting but wished everyone well in 2024.

**14. PUBLIC COMMENTS (limited to 3 minutes)**

Former Councilman Booker wished everyone a successful 2024 and thanked everyone for their kind words and looks forward to staying involved and providing any assistance needed to the Borough in the future. Happy New Year!

**15. BENEDICTION - Pastor Michael Turner, Sea Bright United Methodist Church**

**16. ADJOURNMENT**

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Gorman:

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully Submitted,

Christine Pfeiffer  
Borough Clerk