

BOROUGH OF SEA BRIGHT

1167 OCEAN AVENUE
SEA BRIGHT, NJ 07760
Tel: (732) 842-0099 Fax: (732) 741-3116



ATTENTION OFFICIANT **PLEASE READ INSTRUCTIONS CAREFULLY**

The Marriage License/Certificate becomes a permanent legal record of the event. It is vital that it be completed correctly. As you will note, most of the Marriage License/Certificate has been completed by our office. However, there are several important items we would like to bring to your attention:

1. Public records may not contain strike-outs, corrections, substitutions, alterations, or changes in any fashion, except that prescribed by law. White-out should not be used in making corrections on original records.
2. EXPIRATION DATE: Item #11 - **LICENSE NOT VALID AFTER THIS DATE!**
3. If neither partner is a resident of New Jersey, **LICENSE VALID ONLY IN THE BOROUGH OF SEA BRIGHT.**
4. THIS 4-PART MARRIAGE LICENSE IS NOT A CARBONIZED DOCUMENT. EACH OF THE FOUR (4) COPIES MUST BE FILLED OUT NEATLY AND COMPLETELY. It is requested that you use black ink (no felt-tip pens allowed) and that the following be typed or printed:

ITEM #3	Place of Marriage
ITEM #4	Date of Event
ITEM #5a	Name of Officiant
ITEM #5c	Title and Address
5. Signatures of witnesses (Reading #6 and #7 sometimes is a problem. Therefore, we would request that you print that information below).

WITNESS #6 _____
Address _____

WITNESS #7 _____
Address _____

6. Part 1 and Part 2 (two white copies) of the License/Certificate, and this sheet, are to be filed within five days **at the Registrar's office in the municipality where the event occurred.**
7. Part 3 (pink copy) is a copy for the couple and **IS NOT A LEGAL DOCUMENT.** Certified copies (raised seal) of the Marriage Certificate can be obtained from the Registrar's Office where the event occurred or from the State Registrar in Trenton. A request to the Borough of Sea Bright may be made by mail or in-person. A request form with instructions may be found at www.seabrightnj.org, under Forms.
8. Part 4 (blue copy) is a copy for the Officiant to keep.

REGISTRAR OF VITAL STATISTICS
Borough of Sea Bright