

BOROUGH OF SEA BRIGHT
1099 OCEAN AVENUE
Sea Bright, New Jersey 07760
Tel :(732) 842-0099 X-110

Plot Plan Ordinance 14-2004

Required items:

- Completed W-9 form with \$500.00 escrow fee
- Submit 3 sets of plot plans including topography and proposed grading

Property Owner _____

Property Address _____

Block & Lot _____

Telephone _____

Provide address for engineering comments/escrow billing reports, if different than above.

For office use only

Escrow paid/W-9 completed _____

2 sets of plans forwarded to Engineer _____

2 sets of revised plans forwarded to Engineer _____

Received approved plot plan from Engineer _____



BOROUGH OF SEA BRIGHT

MONMOUTH COUNTY, NEW JERSEY

www.seabrightnj.org

BOROUGH OFFICES:
1099 OCEAN AVENUE
SEA BRIGHT, NJ 07760
TEL: (732) 842-0099
FAX: (732) 963-8998

GRADING PLAN / PLOT PLAN REVIEW CHECKLIST

1. Provide orange construction fencing on both sides of the proposal construction entrance to temporarily close the sidewalk during construction.
2. Provide location and detail for construction entrance/tracking pad.
3. Provide soil log and permeability information for infiltration trench.
4. Provide pavement repair details for new utility lateral connections to main.
5. Provide invert information for sanitary sewer connections at dwelling and main show cleanout location.
6. Provide details for depressed curbing and driveway apron. All Concrete shall be 4,500 psi
7. New electric service, if underground, shall be installed below grade. Please show connection to existing service.
8. Provide water meter location.
9. Provide silt fence on low side of disturbance.
10. Please provide a location for a stockpile of construction material. Can not be in street.
11. Please provide first floor elevations for existing and proposed portions of the dwelling.
12. Provide setback dimensions to proposed addition.
13. Provide location and discharge direction of roof leaders. Can not direct toward adjoining lot.
14. Provide soil stabilization notes: All disturbed areas will be stabilized in accordance with the Freehold Soil District Standards.
15. Show staging area for construction materials.
16. Provide location of air conditioning units.
17. Please provide proposed exterior grades at corners of additions.
18. Provide signed copy of survey referred to on grading/site plan.
19. Please provide signed copy of plan used for topography.
20. Utility locations
21. All requested information must be shown on the plans.
22. Provide pre and post development drainage calculations to show the proposed improvements will not increase runoff to adjoining properties for the 2, 25 & 100-year storm events.
23. All infiltration systems must be 10 feet from all property lines.
24. All infiltration systems relying on infiltration to size the system must provide a mounding analysis for the system that shows that there is "NO" water elevation increase at the property line.

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

	1 Name (as shown on your Income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
Print or type. See Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
OR									
Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.