



BOROUGH OF SEA BRIGHT
SPECIAL EVENT PERMIT
APPLICATION - \$25 FEE

1167 Ocean Avenue, Sea Bright, NJ 07760
 TEL: 732-842-0099 FAX: 732-741-3116
 QUESTIONS: CONTACT BOROUGH CLERK



Important - Application must be filed not less than 60 days prior to Event
MUST BE PRESENT AT SPECIAL EVENT COMMITTEE MEETING ON DATE YOUR REQUEST IS BEING CONSIDERED

APPLICANT NAME: _____

ADDRESS: _____

TELEPHONE: _____ **EMAIL:** _____

SPONSOR NAME: _____

ADDRESS: _____

TELEPHONE: _____ **EMAIL:** _____

PARTICIPATING SPONSOR: _____

DESCRIPTION OF EVENT:

DATE: _____ **TIME:** _____ **DURATION:** _____

LOCATION OF EVENT: _____

ANTICIPATED NUMBER OF PARTICIPANTS/ATTENDEES: _____

WILL A FEE BE CHARGED FOR ADMITTANCE? _____ **AMOUNT** _____

PROCEEDS: PRIVATE _____ CHARITABLE _____

DETAILS/TYPE OF EVENT: _____

Will food be served at event? Yes _____ No _____

Cooked on premise: _____ **Catered:** _____

FOR OFFICE USE ONLY

APPROVALS:

CERTIFICATE OF INSURANCE: _____

SPECIAL EVENTS COMMITTEE: _____

CONDITIONS _____ **YES** _____ **NO** _____
 (IF YES, SEE ATTACHED)

HOLD HARMLESS: _____

DATE: _____

APPLICATION FEE: _____

APPROVED/DENIED: _____

**Copies to: Police Dept., Fire Dept., Fire Marshal, Board of Health, DPW,
 Recreation Dept., Borough Clerk**