

Borough of Sea Bright

PROCEDURE FOR OBTAINING RAFFLE/BINGO LICENSE

1. Any Organization applying for a Raffle/Bingo License must have an identification number/registration certificate which is issued by the State of New Jersey, Legalized Games of Chance Control Commission (973) 273-8000 and present same to the Borough Licensing Officer when filing an application to conduct raffles.

2. Filing: License applications shall be filed in triplicate with the Borough Licensing Officer, and the Registration Certificate must be provided with each application. All signatures must be originals and at least two signatures must be on the applications. Each copy of the application must be notarized.

3. The application will require approval by the Municipal Clerk.

4. The Licensing Officer files the application with Legalized Games of Chance Control Commission (LGCCC). The Licensing Officer may not issue the License for fourteen (14) business days after filling with Legalized Games. This means that organizations may not have tickets printed until the License is issued to them by the Licensing Officer.

5. Contents of the Ticket: off-premise raffles (selling tickets prior to the date of the raffle). Whenever a licensee shall submit an application to the Licensing Officer, a sample ticket form must accompany each copy of the application.

a. Name and identification number of the qualified organization and number of the license issued for the occasion

b. Place where the occasion will be held and the date and time

c. A list of the prizes and the retail value of each

d. The number of the ticket

e. Price of the ticket

f. The purpose to which the entire net proceeds will be devoted

g. The statement: "No substitution of the offered prize may be made and no cash will be given in lieu of the prize."

h. The presence of the holder of a ticket shall not be required in order to win unless the ticket bears the statement "NOT VAILD UNLESS HOLDER IS PRESENT AT THE DRAWING."

i. The stub of each ticket shall bear the name and address of the holder, the number of the ticket, the raffle license number issued for the occasion and the identification number of the organization.

6. Off-premise 50/50 cash raffle

Same as above, except for item c. shall read

The statement: "This is a 50/50 cash raffle and the winner will receive 50 percent of the amount received for all tickets or rights to participate."

If the prize pool is to be divided among multiple winners, the ticket must indicate the percentage of the prize pool that each winner will receive.

7. Fees due to LGCCC and Borough of Sea Bright:

a. Off-premise merchandise raffle:

\$20.00 for each \$1,000. or part thereof to Borough of Sea Bright and \$20.00 for each

\$1,000. or part thereof to LGCCC of the retail value of the prize. (i.e. a raffle with the total

amount of the prizes being \$2,559. would pay Borough of Sea Bright \$60.00 and \$60.00 to LGCCC.) Fees are due at the time the application is filed with the Licensing Officer.

b. Off-premise 50/50 raffles:

\$20.00 fee shall be paid the LGCC and \$20.00 to Borough of Sea Bright at the time the application is filed. In the event that the awarded prize exceeds \$1,000, then an additional fee of \$20.00 per thousand or part thereof in value of the awarded prize shall be forwarded to LGCCC together with the Report of Raffles Operations.

c. On-premise raffles: (a raffle conducted in which all tickets are sold only at the event and not prior to the event)

\$20.00 to LGCCC and \$20.00 to Borough of Sea Bright for each day a drawing is to be held.

d. "Casino Nights": \$100.00 to each Borough of Sea Bright and LGCCC and Form 13 must also be filed with the application.

e. Bingo: \$20.00 to LGCCC and \$20.00 to Borough of Sea Bright

Checks should be made payable to Legalized Games of Chance Control Commission and to Borough of Sea Bright.

8. Prohibited Prizes

a. No licensee shall offer any prize of real estate or an interest therein, bonds, stocks, securities, weapons, live animals, personal or professional services, motor vehicle leases, foreign or domestic coins, or any merchandise refundable in any of the foregoing or in money or cash.

b. No prize consisting of cash or money may be offered or awarded except in the case of a 50/50 raffle.

9. Report of Raffles/Bingo Operations

The report of operations shall be filed by the licensee with LGCCC no later than the 15th day of the calendar month immediately following the calendar month in which the licensed activity was held.

a. Off-premise raffle licensees shall secure from the printer of tickets a certificate showing:

- The number of tickets printed
- The first and last numbers used
- That the tickets were consecutively numbered
- A sample of the actual ticket

For any additional information you may need, please contact the Borough's Licensing Officer at 732-842-0099, ext. 19, or Legalized Games of Chance Control Commission (973) 273-8000 or <http://www.njconsumeraffairs.gov/lgccc>