

RESOLUTION NO. 77-2020
**AUTHORIZING A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF HIGHLANDS FOR LIFEGUARD SERVICES**

Councilmember Keeler introduced and offered for adoption the following Resolution;
seconded by Councilmember Leckstein:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. authorizes the approval of Shared Services Agreements between local units by Resolution; and

WHEREAS, the Borough of Sea Bright ("Sea Bright") and the Borough of Highlands ("Highlands") wish to enter into a Shared Services Agreement for the provision of life guard services by Sea Bright to Highlands for the 2020 summer season; and

WHEREAS, Sea Bright and Highlands agree that Sea Bright is to provide lifeguard services to Highlands for the period of June 15, 2020 through and including September 7, 2020 as per the terms of the Agreement attached for an amount of \$47,000.00; and

WHEREAS, the parties acknowledge and agree that they are associated for only the purposes set forth in the Agreement and any other duly ratified Shared Services Agreement between them, and that each is a public entity separate and distinct from the other.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute a Shared Services Agreement for life guard services with the Borough of Highlands for the 2020 summer season for a fee of \$47,000.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution and a copy of the attached Agreement be forwarded to the following:

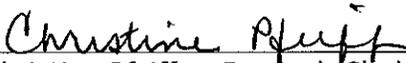
1. Finance Manager
2. Beach Manager
3. Borough Attorney
4. Borough of Highlands
5. Department of Community Affairs, DLGS

Vote:	Birdsall,	Catalano,	Keeler,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

March 16, 2020

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on March 16, 2020.



Christine Pfeiffer, Borough Clerk



BOROUGH OF SEA BRIGHT
MONMOUTH COUNTY, NEW JERSEY
www.seabrightnj.org

BOROUGH OFFICES:
1167 OCEAN AVENUE
SEA BRIGHT, NJ 07760
TEL: (732) 842-0099
FAX: (732) 741-3116

Re: Highlands Lifeguard/River Rescue Program Summer 2020

Sea Bright Ocean Rescue is a nationally certified ocean rescue agency. Currently SBOR is a USLA certified agency and holds a concurrent lifeguard program certification by the North Shore Lifesaving Association Monmouth County, NJ. Sea Bright Ocean Rescue is one of only a handful of NATIONAL USLA certified agencies in New Jersey with a Surf Rescue Team that holds its own USLA certification as an Aquatic Response Rescue Team. SBOR was also recently awarded a Personal Rescue Watercraft certification by the USLA. SBOR is certified by the state of NJ as an ocean & tidal water beach lifeguard service under NJAC 8:26. The services provided to the Highlands will fall under all of Sea Bright's agency certifications. Therefore, the Highlands beaches will all fall under our certifications under this proposed shared service.

Staffing and Hours of Operation

- Lifeguard operations will fall under the supervision and operational command of Sea Bright Ocean Rescue.
- One Ocean Rescue supervisor will provide daily oversight of operations via roving rescue vehicle.
- Two beaches will be protected full time (7 days/week) starting on **Monday, June 15th to Monday, September 7th, 2020.**
 - Snug Harbor
 - Miller Street
- One lifeguard stand per beach staffed from 10:00 am until 4:00 pm 7 days a week.
- Snug Harbor will be assigned (2) two USLA qualified open water beach lifeguards and Miller Street will be assigned (2) USLA qualified open water beach lifeguard until roughly August 16th. There will also be a roving duty supervisor between Sea Bright and the Highlands.
- August 17th to Labor Day staffing **may** drop to only one lifeguard per beach during the weekdays dependent on available personnel. Our roster will be unknown until 2020 candidates are evaluated, hired, and trained. Although we reserve the right to do this, we do not anticipate staffing being an issue.
- Bay and River rescue services and advanced rescue response from Sea Bright's Surf Rescue Team 24 hours a day becomes available to Highlands.
- Highlands would be expected to maintain a safe and clean beach; free of large or sharp jagged debris.
- Highlands would be expected to perform routine maintenance on lifeguard stands.
- Highlands would be expected to provide appropriate storage at Snug Harbor beach for rescue equipment.
- Highlands would be expected to provide appropriate signage.

Lifeguard Training and Certification

- Each of Sea Bright's Lifeguards no matter rank or assignment will attend well over 70 hours of water rescue and Emergency medical first responder training during their rookie year.
- Re-current/returning lifeguards complete at least 16 hours of rescue and medical refresher training annually.
- Completion of a 500 meter open water (surf) swim completed in less than 10 minutes.
- Completion of a 400 meter Run-swim-Run completed in less than 6 minutes.
- Each ocean lifeguard will hold the following professional level of certification:
 - AHA Basic Life Support for Health Care Professionals or equivalent level
 - AHA, ASHI or ARC Lifeguard / First Aid Certification
 - 20 hours of additional and 8 hours per year of Aquatic Medical Response Training
- Ocean Rescue supervisors will maintain all training and certification of a front line Ocean Lifeguard with the following additional certifications and training:

- State or National certification as a Paramedic, EMT or EMR
- FEMA Incident Command Courses IC 100 IC 700 and IC 800
- Rescue Water Craft Operator or Crewman
- Completion of annual EVOC training (emergency vehicle operations course)

Lifeguard and Rescue Services

- Water surveillance and prevention of drowning and/or traumatic injury
- Water rescue either in open water or swift water (guarded area)
- Code-X missing swimmer search and rescue (still water)
- First -Aid to the sick and injured within the staffed beach areas
- Emergent rapid resuscitation of ill or injured patrons within the staffed beach areas
- Emergency medical care and ambulance coordination within the boundaries of the staffed beach and bathing areas.
- Coordination and resource management of major water related emergencies (Lifeguard Supervisor)
 - Capsized boat or water craft with swimmers in distress
 - Rescue of swimmers outside of guarded areas (swift water)
 - Assist Injured swimmers and boaters unguarded areas of Highlands
 - Assessment and safety management of dangerous aquatic life

Lifeguard Rescue Equipment and Medical Supplies

- Marine warning flags = (4 Flags) x \$21.50 = \$86.00
- Surf Rescue Fins (4) x \$100.00 = \$400.00
- Medical kit (2) x \$75.00 = \$150.00
- Uniforms (7) x \$175.00 = \$1225.00
- Gas for Truck - \$500.00
- **Total = \$2361 in Equipment/Supplies**

Personnel

- Sea Bright Ocean Rescue will add 7 Lifeguards to its roster to meet the need of properly supervising the two beaches in the Highlands.
- A total of 4 Lifeguards will be assigned to Highlands beaches (with a roving supervisor) from **Monday, June 15th to Monday, September 7th, 2020 (7 days/week)**.
- 4 x \$12.00/hr = \$48.00 x 8 hours/day = \$384/day x 85 days = \$32,640
- 1 x \$16.00/hr = \$16.00 x 4 hours/day (cost of splitting roving duty supervisor) \$64.00/day x 85 days = \$5,440
- **Total = \$38,080 in Rescue Personnel Salaries**

Beach Maintenance

- Sea Bright Public Works will rake and maintain the Snug Harbor beach 1x per week using a Holland Beach rake.

Sea Bright Public Works:

- Holland Raking of Snug Harbor beach 1x per week (3 hours per raking) including labor, fuel, and maintenance \$36.75/hour x 3 = \$110.25/week \$110.25 x 15 weeks = \$1,653.75
- **Total = \$1,653.75**

Total Estimated Direct Cost (Including \$5,000 Administrative Fee) - \$47,00.00