

**RESOLUTION No. 104-2018**  
**Consideration of Proposals Received for**  
**Professional Services to Prepare the**  
**2018 Added Assessment Tax List**

Councilmember Kelly offered the following resolution and moved its adoption; seconded by Councilmember Leckstein:

**WHEREAS**, the Borough Clerk did duly advertise on April 20, 2018 to receive proposals on May 18, 2018 for professional services for the preparation of the 2018 added assessment tax list; and

**WHEREAS**, in connection therewith, one proposal was received by the Tax Assessor from Realty Appraisal Company, Lincroft, New Jersey; and

**WHEREAS**, it was determined that Realty Appraisal Company satisfies all the requisites contained in the request for proposals for professional services for the preparation of the 2018 added assessment tax list; and

**WHEREAS**, the Borough Tax Assessor recommends that a contract be awarded to Realty Appraisal Company, Lincroft, New Jersey, as per their proposal submitted for professional services for the preparation of the 2018 added assessment tax list according to the attached schedule of charges; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds are available for this contract in Tax Assessor O&E.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the proposal for professional services for the preparation of the 2018 added assessment tax list as set forth in the proposal submitted be awarded to Realty Appraisal Company, 2 Majestic Avenue, Suite 2, Lincroft, New Jersey; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

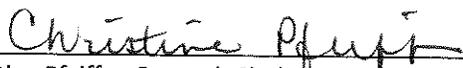
1. Realty Appraisal Company
2. Tax Assessor
3. Administrator

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
absent Yes Yes Yes absent Yes

June 4, 2018

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on June 4, 2018.

  
Christine Pfeiffer, Borough Clerk

## COST AND TERMS

The work outlined under the heading "Scope", shall be performed in accordance with the following schedule of charges:

### Vacant Land:

New line items	\$ 8.00 each
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### Residential Properties:(1-4 families)

New Construction	\$ 75.00 each
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New Construction (Condominiums)	\$ 60.00 each
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Additions and alterations	50.00 each
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Developments (over 10 homes)	\$ 60.00 each
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No change in value	\$ 25.00 each
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### Commercial Properties:

Minor Construction/Alteration	\$ 100.00 each
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New Construction or additions (up to 15,000 square feet)	\$ 250.00 each
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New Construction or additions (over 15,000 square feet)	\$ 500.00 each
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### Industrial Properties:

New Construction (up to 15,000 square feet)	\$ 300.00 each
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New Construction (over 15,000 square feet)	\$ 900.00 each
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### Apartment Houses:

5 - 20 Families Inclusive	\$ 600.00 each
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21 - 50 Families	\$ 800.00 each
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Over 50 Families - by agreement	
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