

RESOLUTION No. 166-2016
AUTHORIZING THE BOROUGH OF SEA BRIGHT TO ENGAGE
A REVIEW ARCHITECT TO ASSESS THE CURRENT PLANS FOR
THE NEW MUNICIPAL FACILITIES

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Keeler:

WHEREAS, the Mayor and Council of the Borough of Sea Bright are desirous of rebuilding public facilities destroyed and damaged as a result of Superstorm Sandy; and

WHEREAS, after careful analysis and consideration, the governing body has authorized a rebuilding plan to provide for new facilities that will be resistant to storms and will provide adequate facilities for the needs of both current residents and future generations; and

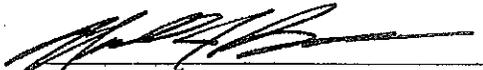
WHEREAS, as part of this rebuilding process, architectural services are needed; and

WHEREAS, in order to assure that the process is performed in a cost effective manner, the Mayor and Borough Council instructed the Borough Administrator to request proposals for an architect to engage a review of plans being prepared to make any recommendations on economies and methods.

WHEREAS, the Borough received three proposals from: 1) Arcari Iovino of Little Ferry, NJ for \$6,500.00; 2) The Musial Group of Mountainside, NJ for \$5,400.00; 3) Clarke Caton Hintz of Trenton, NJ for \$6,200.00 and 4) William McLees Architecture of Somers Point, NJ for \$11,000.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Bond Ordinance No. 16-2016 for the purpose stated above.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth hereby appoints the Musial Group of Mountainside, New Jersey to review current architectural plans for the new facilities for an amount not to exceed \$5,400.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

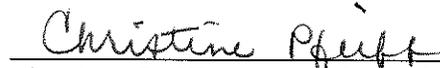
1. Frank Lawrence
2. Finance Manager
3. The Musial Group

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

October 25, 2016

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on October 25, 2016.


Christine Pfeiffer, Borough Clerk

From: "NSMusial" <nsmusial@themusialgroup.com>
Sent: Wednesday, October 12, 2016 3:48 PM
To: jverruni@seabrightnj.org
Cc: "Anna McKeigue" <aMcKeigue@themusialgroup.com>
Subject: Proposal

Mr. Verruni:

It was a pleasure speaking with you recently, as requested following is our proposal for doing a peer review of the drawings for the new municipal building and community/recreation center. I have also spoken with your architect Kevin Settembrino, AIA and he is aware that I am submitting a proposal to you. I assume your architect, Settembrino Architects, will provide us with paper copies as well as digital copies of all up to date plans, specifications and the architectural program for these projects. Please understand that The Musial Group Architecture will accept no liability in any form what's so ever for or on this project. This peer review, value engineering approach is simply a means to give you another set of eyes so that you feel you are getting the best value for the dollars you will be spending. This of course is a difficult task without having the benefit of interaction with the client, since we are not aware of any instructions your architect may have received from the governing body. We will assume that these instructions are defined in the written architectural program we will receive. As an example, is it the initial cost that is important or is it long term operating and maintenance costs that are important?

We will provide you with a report outlining our findings and any cost saving measures that we feel might be appropriate. We do not envision any drawings or specifications being produced by The Musial Group.

We will provide these services for a flat fee of \$5,400.00 plus reimbursable expenses. I have allocated 15 hours of my time and 11 hours of one of my architect's time to arrive at the flat fee stated.

I have also attached our Standard Schedule of Charges and General Conditions, however this proposal is a flat fee proposal of \$5,400. If there is additional work after we have submitted our report, that is requested, we will bill you for those services on an hourly basis. We will also bill you for any reproduction costs as well as express mail, etc.

I feel it is important to point out that The Musial Group has been providing professional architectural and engineering services to municipal and county governments and boards of education in that State of New Jersey since 1976. We are therefore well aware of the concerns of these public institutions for costs and scheduling. Also, we have done projects along the beach in Toms River, so we are therefore well aware of those special requirements.

Thank you for allowing me the opportunity to submit this proposal.

Noel S. Musial, A.I.A., PP, NCARB

President

THE MUSIAL GROUP ARCHITECTURE

P. 908.232.2860 x242

F. 908.232.2845

E. nsmusial@themusialgroup.com

W. www.themusialgroup.com

191 Mill Lane

Mountainside, NJ 07092

**2016 STANDARD SCHEDULE OF
CHARGES & GENERAL CONDITIONS**

I. PROFESSIONAL SERVICES

A. For agreements based on actual hours expended or additional authorized work on lump sum projects, the following hourly rates shall apply:

Principal, Noel S. Musial, A.I.A.	\$250.00
Architect (Associate of the Firm)	\$150.00
Staff Architect	\$125.00
Staff Engineer	\$125.00
Staff Design Engineer	\$95.00
Project Manager	\$90.00
Architect Intern	\$95.00
Architectural Designer	\$90.00
Draftsperson	\$85.00
Junior Draftsperson	\$75.00
Landscape Architect	\$70.00
Interior Designer	\$65.00
Planner	\$95.00
Field Representative	\$80.00
Clerical	\$50.00

B. For expert testimony before Planning Boards and Boards of Adjustments, the minimum billing will be four (4) hours.

II. REIMBURSABLE EXPENSES FOR ADDITIONAL SERVICES

A. Consultants which are not part of a proposal, such as structural, civil, hydraulic, kitchen, etc., will be billed at a rate of 1.3 times the amounts billed to our office.

B. Reproduction of documents by outside vendors will be billed at the rate of 1.5 times the cost billed to our office. In-house reproduction of drawings will be billed at \$0.50/sq. ft. Plotter usage will be billed at \$40.00 per plot. Computer disk (3.5" disk) of drawings at \$250.00 for the first disk and \$150.00 for any additional disks and \$300.00 for CD-ROM.

C. Express mail or overnight messenger services are billed at 1.5 times the cost billed to our office.

III. INVOICES

A. Invoices will be submitted monthly. Billing will be based on the actual hours expended or the percentage of work completed, as provided in the Owner/Architect agreement. Invoices are payable within thirty (30) days.

B. Any invoice or portion thereof that is not satisfied within thirty (30) days will be subject to interest charges of 1.5% per month. If we do not receive payment as per our invoices, we reserve the right to suspend any further services.