

ORDINANCE NO. 18-2016

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE GENERAL
CODE OF THE BOROUGH OF SEA BRIGHT, CHAPTER 3, ENTITLED
"ADMINISTRATIVE CODE"**

BE IT ORDAINED, by the Mayor and Council of the Borough of Sea Bright that the following revisions to the General Code of the Borough of Sea Bright shall be enacted:

SECTION ONE: Chapter 3, Administrative Code, Sub-section 3-9. Agenda. shall be amended to read as follows with all other sections not mentioned to remain the same:

3-9. Agenda.

A. Preparation. The Municipal Clerk will accept agenda items only as submitted by the Mayor, Council President, Chief Financial Officer, Municipal Attorney, Municipal Administrator or the appropriate Chairpersons of standing Council Committees. The Municipal Clerk will not accept agenda items or supporting materials after the deadline(s) established in this chapter.

B. Deadlines and delivery. The agenda shall be completed no later than 12:00pm (noon) on the Friday preceding the regular Tuesday meeting of Council. In the event of official Borough closings, the Municipal Clerk shall establish an alternate agenda deadline and shall provide the governing body adequate notice of such changes. A tentative agenda will appear on the municipal website no later than 4:30pm on or before that Friday. The agenda and support materials, known as the "packet", shall be provided to the Police Department by 4:30pm on or before the Friday preceding the regular Tuesday meeting and shall be hand delivered to the governing body.

C. Urgent additions. The Clerk may accept additional items or any supporting materials to the published agenda only from the Municipal Administrator, Municipal Attorney, Chief Financial Officer and/or as approved by both the Mayor and Council President. Such items and/or documentations must appear on a revised agenda no later than 12pm (noon) on the day of a Council meeting.

SECTION TWO: Chapter 3, Administrative Code, Sub-section 3-10. Meetings. shall be amended to read as follows with all other sections not mentioned to remain the same:

3-10. Meetings.

The Regular meetings of the Council shall be held on the first and third Tuesday of each month and adequate notice will be provided according to law. The Workshop meeting of the Council shall be held on the second Thursday of each month and adequate notice will be provided according to law. A recessed meeting shall be considered a continuation of a

preceding meeting, and the business of the Council shall resume where it was last acted upon. Special meetings can be called by the Mayor or Council and will be held and adequate notice will be provided according to law. An annual re-organization meeting, known as "Re-organization day," will be held on the first Saturday following January 1, and will replace the first meeting of the month of January each year.

SECTION THREE: All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies

SECTION FOUR: If any section, subsection, paragraph, sentence or other portion of this Ordinance be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION FIVE: This Ordinance shall take effect immediately upon its passage and publication according to law and upon filing with the Monmouth County Planning Board.

CERTIFICATION

I HEREBY CERTIFY this to be a true and correct Ordinance of the Mayor and Borough Council of the Borough of Sea Bright, introduced on June 1, 2016 and will be further considered after a Public Hearing held on June 21, 2016 at the Municipal Building at 7:00 pm.

INTRODUCED: June 1, 2016
PUBLIC HEARING: June 21, 2016
ADOPTED: June 21, 2016

Witness


CHRISTINE PFEIFFER, CLERK

BOROUGH OF SEA BRIGHT,


DINA LONG, MAYOR