

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

OCTOBER 20 , 2015

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 7:00 pm and requested those present to join her in the Pledge of Allegiance.

Mayor Long read the following Compliance Statement:

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order:
In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In
Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice
Of This Regularly Scheduled Meeting Has Been Faxed to the Asbury Park Press and other local
newspapers on November 24, 2014. In each instance, the Date, Time, And Location Of This
Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

PRESENT: Mayor Dina Long

Councilmember's Peggy Bills, William J. Keeler, Brian P. Kelly,
John M. Lamia, Jr., Marc A. Leckstein, Charles H. Rooney

OTHERS: Attorney Patrick J. McNamara, Engineer Jaclyn Flor, CFO Michael Bascom,
Administrator Joseph L. Verruni, Borough Clerk Christine Pfeiffer

Mayor Long, on behalf of the Governing Body, expressed heartfelt condolences to Marianne McKenzie Morse and her family for the loss of her father just four weeks after the passing of her mother.

CONSENT AGENDA

Councilmember Bills offered a motion to approve the items that are considered routine in nature under the consent agenda (with the removal of Resolutions No. 155-2015 and 156-2015); seconded by Councilmember Lamia:

Vote:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

Resolutions:

No. 143-2015 Resolution For Member Participation In A Cooperative Pricing System
Carried from Authorizing The Borough of Sea Bright To Enter Into A Cooperative Pricing
10/6/15 Meeting Agreement With The Township of Cranford

**MEMBER PARTICIPATION IN A COOPERATIVE
PRICING SYTSEM AUTHORIZING THE BOROUGH OF SEA BRIGHT
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT
WITH THE TOWNSHIP OF CRANFORD**

Councilmember Bills introduced and offered the following resolution; seconded by Councilmember Lamia:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Cranford Police Cooperative Pricing System (ID # 47-CPCPS), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on October 20, 2015, the governing body of the Borough of Sea Bright, County of Monmouth, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Sea Bright.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor of the Borough of Sea Bright is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This Resolution shall take effect immediately upon passage.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Township of Cranbury
- 2. Borough of Sea Bright, Chief of Police
- 3. Finance Manager

Vote:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 149-2015 Authorizing the Borough of Sea Bright to Participate in the Monmouth County High Water Mark (HWM) Initiative

RESOLUTION NO. 149-2015
Authorizing the Borough of Sea Bright to Participate in the Monmouth County High Water Mark (HWM) Initiative

Councilmember Bills introduced and offered for adoption the following resolution; seconded by Councilmember Lamia:

WHEREAS, through the Division of Planning and the Office of Emergency Management, the Monmouth County Board of Chosen Freeholders and the Monmouth County Sheriff’s Office established the Community Rating System (CRS) Assistance Program to encourage municipal participation and advancement in the National Flood Insurance Program (NFIP) CRS program; and

WHEREAS, FEMA (Federal Emergency Management Agency) offers limited financial assistance to communities that want to raise flood risk awareness and conduct mitigation actions to protect the public from future flood events by posting high water mark signs that acknowledge the location of historic flood events; and

WHEREAS, the County of Monmouth in collaboration with Monmouth University’s Urban Cost Institute are coordinating efforts and providing additional assistance to those communities that wish to participate in FEMA’s national high water mark program; and

WHEREAS, coordination among municipalities in the County will provide a more cohesive message that improves community flood risk awareness and the need for mitigation both locally and throughout the region; and

WHEREAS, municipal participation in the Monmouth County High Water Mark Initiative is voluntary and is being offered at no cost to every municipality in the County, regardless of Community Rating System status; and

WHEREAS, municipal partners will identify the proper location for high water mark signs in their community as well as support public outreach and program launch events.

NOW THEREFORE, BE IT RESOLVED, that the Borough of Sea Bright wishes to participate in the Monmouth County High Water Mark (HWM) Initiative as partner community and agrees to place at least one commemorative sign within the municipality and further agrees to allow Monmouth University’s Urban Coast Institute to complete the appropriate surveying to establish the High Water Mark.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Monmouth County Board of Chosen Freeholders
- 2. Monmouth County Sheriff’s Office
- 3. Public Works Department

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 150-2015 Consideration of Award of Contract - Preparation of Capital Improvement Plan

RESOLUTION NO. 150-2015
CONSIDERATION OF AWARD OF CONTRACT PREPARATION OF A CAPITAL IMPROVEMENT PLAN

Councilmember Bills introduced and offered the following Resolution for adoption; seconded by Councilmember Lamia:

WHEREAS, the Borough of Sea Bright has a need for professional engineering/planning services for assistance with the preparation of a Capital Improvement Plan for the Borough; and

WHEREAS, the Borough has received a grant Award Letter for the preparation of a Capital Improvement Plan in the amount of \$20,000 from the New Jersey DCA, dated October 21, 2014; and

WHEREAS, request for proposals for professional services for the preparation of a Capital Improvement Plan in a fair and open contract was advertised on February 21, 2015; and

WHEREAS; the Borough received two proposals on March 16, 2015, from T&M Associates, 11 Tindall Road, Middletown, NJ, in the amount of \$19,800 and Maser Consulting, 331 Newman Springs Road, Red Bank NJ, in the amount of \$19,915; and,

WHEREAS, a review committee consisting of borough officials has reviewed both proposals received and it was determined that T & M Associates, 11 Tindall Road, Middletown, NJ satisfies the requisites contained in the request for proposals, and the review committee has recommended that T&M Associates be awarded a contract for the preparation of a Capital Improvement Plan; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds in the amount of \$19,800 will be available in the Post Sandy Planning Assistance Grant for this contract.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with the firm of **T & M Associates** as described herein; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. T & M Associates**
- 2. Finance Manager**
- 3. New Jersey Department of Community Affairs**

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 151-2015 2013 Road Program - Change Order No. 6, Decrease Contract Amount by \$826.50, Fiore Paving Co., Inc.

RESOLUTION No. 151-2015
2013 Road Program
Change Order No. 6, Decrease Contract amount by \$826.50
Fiore Paving Co., Inc.

Councilmember Bills introduced and offered for adoption the following Resolution; seconded by Councilmember Lamia:

WHEREAS, on November 7, 2013, the Borough Council of the Borough of Sea Bright awarded a contract to Fiore Paving, Inc. of Oceanport, New Jersey for the 2013 Road Program in an amount not to exceed \$386,522.65, and

WHEREAS, Resolution No. 102-2014 for Change Order No. 1 dated January 7, 2014 was approved by the Mayor and Borough Council reflecting various revisions changing the scope of work that were necessary resulting in a decrease of \$0.52, and

WHEREAS, Resolution No. 102-2014 for Change Order No. 2 dated June 4, 2014 approved by the Mayor and Borough Council that various revisions changing the scope of work, extending the S-1 Contract Completion date from June 1, 2014 to July 11, 2014 based on ongoing condo reconstruction at Village Road and Sandpiper Lane, and

WHEREAS, Resolution No. 131-2014 for Change Order No. 3 dated August 5, 2014 approved by the Mayor and Borough Council, reducing item A-3 (Uniformed Police Traffic Directors) by 287 hours at \$59.50 per hour for a total reduction of \$17,076.50 and item S2 (Police Alleyway Reconstruction) was added for a total cost of \$17,000.00, resulting in a decreased amount of \$76.50, and

WHEREAS, Resolution No.186-2014 for Change Order No. 4 dated November 10, 2014 approved by Mayor and Council, for parking lot lights, sidewalk and sinkhole repair – Village SE Condo, Remobilization for Driveway Apron Village SE Condo and installation of the decorative lighting within the parking lot for a \$74,282.48 increase, contract completion date extended to February 20, 2015, and

WHEREAS, Resolution No.107-2015 for Change Order No. 5 dated June 16, 2015, approved by Mayor and Council, for the cost to purchase upgraded decorative light arms for the municipal parking lot lighting and the 10% markup on the parking lot light resulting in a \$16.28 decrease; resulting in a total contract amount of \$460,711.83, and

WHEREAS, the Borough Engineer, Jaclyn Flor, submitted a Change Order No. 6 dated October 13, 2015, subsequent to that award, various revisions to said as-built quantities identified resulting in a \$826.50 decrease, in a total contract amount from \$460,711.83 to \$459,885.33; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright in the County of Monmouth, that it does hereby approve Change Order No.6 decreasing the overall contract amount by \$826.50, from \$460,711.83 to \$459,885.33, for the 2013 Road Program that was awarded to Fiore Paving, Inc., and

BE IT FURTHER RESOLVED, that certified copies of this resolution be forwarded to the following:

- 1. Finance Manager
- 2. Borough Engineer
- 3. Fiore Paving, Inc.

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 152-2015 Authorizing the Sea Bright Dune Committee to Solicit Sponsors for Dune Sustainability and Enhancement and Display Sponsor's Names at Beach Public Access Points

**RESOLUTION No. 152-2015
AUTHORIZING THE SEA BRIGHT DUNE RESTORATION COMMITTEE TO SOLICIT SPONSORS FOR DUNE SUSTAINABILITY AND ENHANCEMENT AND DISPLAY SPONSOR'S NAMES AT BEACH ACCESS POINTS**

Councilmember Bills introduced and offered for adoption the following Resolution; seconded by Councilmember Lamia:

WHEREAS, the Sea Bright Dune Restoration Committee along with hundreds of volunteers have been working diligently since Super Storm Sandy to restore our beautiful beaches and dunes to protect the community from storm surge and wave run-up and to create a safe habitat for wildlife; and

WHEREAS, the Dune Committee for the Borough of Sea Bright recognizes the need to continue efforts to maintain a coherent and protective dune system; and

WHEREAS, the Dune Committee is in need of financial support to finance the necessary projects under consideration for the upcoming year; and

WHEREAS, the Dune Committee is soliciting members of our community to support their efforts with a \$1000 contribution and are offering said supporters the opportunity to have a sign displaying their name at beach access points as described in the attached letter dated September 2015 from the Committee; and

WHEREAS, Michael Bascom, CFO has indicated that contributions are to be deposited in to the Beautification account for the purposes stated herein; and

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth recognize the importance of dune restoration for the resilience of the community and support the solicitation efforts of the Sea Bright Dune Restoration Committee; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

- 1. Dune Committee

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 153-2015 Accepting Debris Management Plan dated August 12, 2015 as submitted by T&M Associates

RESOLUTION NO. 153-2015
ACCEPTING DEBRIS MANAGEMENT PLAN DATED AUGUST 12, 2015 AS SUBMITTED BY T&M ASSOCIATES

Councilmember Bills introduced and offered the following Resolution for adoption; seconded by Councilmember Lamia:

WHEREAS, the Borough of Sea Bright was in need of professional engineering/planning services for assistance with the preparation of a Debris Management Plan for the Borough; and

WHEREAS, the Borough of Sea Bright received a grant Award Letter for the preparation of a debris management plan in the amount of \$25,000 from the New Jersey DCA, dated October 21, 2014; and

WHEREAS, request for proposals for professional services for the preparation of a debris management plan in a fair and open contract were advertised on September 2, 2014 and one proposal was received from T&M Associates in the amount of \$24,900; and,

WHEREAS, the Governing Body of the Borough of Sea Bright approved Resolution 37-2015 on January 20, 2015, awarding T&M Associates a contract for the preparation of a Debris Management Plan; and

WHEREAS, T&M Associates completed a draft plan dated August 12, 2015 and presented it to the Governing Body for review at a Council Workshop meeting on August 13, 2015.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright have reviewed and hereby adopt the Debris Management Plan as submitted by T & M Associates dated August 12, 2015 as the official plan of the Borough and will pursue implementation of recommended activities contingent upon budget approval; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. T & M Associates**
- 2. Borough of Sea Bright, Department of Public Works**
- 3. New Jersey Department of Community Affairs**

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 154-2015 Authorization for Municipal Auditor to Provide Additional Consulting Services Closing Out the Community Disaster Loan

RESOLUTION NO. 154-2015
AUTHORIZATION FOR MUNICIPAL AUDITOR TO PROVIDE ADDITIONAL CONSULTING SERVICES CLOSING OUT THE COMMUNITY DISASTER LOAN

Councilmember Bills introduced and offered the following Resolution for adoption; seconded by Councilmember Lamia:

WHEREAS, request for proposals for professional services for a Borough Auditor in a fair and open contract were advertised and received on December 3, 2014; and,

WHEREAS, at the Reorganization meeting on January 3, 2015, the Borough Council of the Borough of Sea Bright, State of New Jersey, County of Monmouth approved Resolution No. 11-2015 authorizing the Mayor to enter into a contract with Robert W. Allison, RMA a Partner with Holman/Frenia/ Allison, P.C. (HFA) for one year commencing January 1, 2015 through December 31, 2015 for the above mentioned services; and

WHEREAS, the Chief Financial Officer has determined additional consulting/accounting services are necessary to assist the Borough of Sea Bright in assessing the potential to have all or part of the community disaster loan cancelled; and

WHEREAS, a fee in an amount not to exceed \$5,000.00 for the additional services to be rendered as outlined in the attached proposal dated September 21, 2015 from HFA will be required; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Finance, Sewer O&E and Beach O&E for the purposes stated herein.



MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright authorize the Mayor and Borough Clerk to enter into a contract with ROBERT W. ALLISON, RMA for additional consulting services as described herein; and,

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. ROBERT W. ALLISON, RMA
- 2. Borough CFO

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

No. 155-2015 Approving Trunk & Treat Halloween Borough Event
Moved to Individual Action

No. 156-2015 Change Order #1 - Reconstruction of Six Bulkheads and New Storm
Water Pump Station
Moved to Individual Action

No. 157-2015 Contract Increase - T&M Associates Additional Fee Request for
Ocean Avenue Streetscape Improvements

RESOLUTION NO. 157-2015
CONTRACT INCREASE
PREPARATION OF PLANNING, DESIGN, ENGINEERING AND
GRANT ADMINISTRATIVE SERVICES FOR THE
OCEAN AVENUE STREETSCAPING PROJECT

Councilmember Bills introduced and offered the following Resolution for its adoption; seconded by Councilmember Lamia:

WHEREAS, the Borough received a grant that provides for the preparation of Planning, Design, Engineering and Grant Administrative Services for the Borough in the amount of \$1,340,160.00 from the New Jersey Economic Development Authority (NJEDA); and

WHEREAS, the Mayor and Borough Council of the Borough of Sea Bright entered into a professional services contract with T & M Associates in the amount of \$127,272.00 on March 20, 2015 (Resolution #60-2015) for the preparation of Planning, Design, Engineering and Grant Administrative Services for Ocean Avenue Streetscaping Project; and

WHEREAS, the Mayor and Borough Council are in receipt of a letter dated October 15, 2015 from T & M Associates that indicates New Jersey Department of Transportation is requesting additional information, analysis and several changes to the plans in order to approve the Highway Occupancy Permit; and

WHEREAS, T & M Associates summarized that the additional work will cost an additional \$32,000.00 for the analysis and summary of lane width changes, the removal of bump-outs at signalized intersections, lighting analysis for all new or relocated crosswalks and to provide turning movement templates for all bump-outs which will increase the original contract in the amount of \$159,272.00; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds will be available for this contract in CDBG Streetscape Grant.



MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that it does hereby approve the request for additional fees in order to approve the Highway Occupancy Permit, increasing the overall contract amount by \$32,000.00 from \$127,272.00 to \$159,272.00 for the Ocean Avenue Streetscaping Project with T & M Associates.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. **T&M Associates**
- 2. **Finance Manager**
- 3. **New Jersey Future Local Recovery Planning Manager**
- 4. **New Jersey Department of Community Affairs**

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

No. 158-2015 Authorizes Extension of Lease Agreement - Temporary Fire House Facilities, Block 15, Lot 10 aka 15 South Street

RESOLUTION NO. 158-2015
Authorizes Extension on Lease Agreement
Temporary Fire House Facilities
Block 15, Lot 10 aka 15 South Street

Councilmember Bills introduced and offered for adoption the following Resolution; seconded by Councilmember Lamia:

WHEREAS, on June 3, 2014, Resolution #87-2014, the Borough entered into a six (6) month lease agreement for a temporary fire house at 15 South Street with Jesse A. Howland & Son, Inc. at a rate of \$100.00 per month payable in six equal payment; and

WHEREAS, it has been determined that the Borough of Sea Bright wishes to extend the lease agreement for the temporary fire house at 15 South Street for an additional three (3), six (6) month extensions as set forth in the original agreement, and

First Six Month Extension Term: **The total sum of \$21,000.00 payable in six equal monthly payments of \$3,500 to be paid starting on the first day of the first extended term;**

Second Six Month Extension Term: **The total sum of \$21,000.00 payable in six equal monthly payments of \$3,500 to be paid starting on the first day of the first extended term;**

Third Six Month Extension Term: **The total sum of \$22,500.00 payable in six equal monthly payments of \$3,750 to be paid starting on the first day of the first extended term.**

WHEREAS, the original lease agreement provides for the Tenant (Borough of Sea Bright) to extend provided that written notice of the Tenant’s desire to exercise such extensions; and

CERTIFICATION OF FUNDS

I, Michael Bascom, Chief Financial Officer, certify that funds are available for this specific purpose under Special Emergency.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the extending the temporary fire house lease agreement for Block 15, Lot 10 located at 15 South Street; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Finance Manager
- 2. Administrative Fire Chief
- 3. Borough Attorney
- 4. Jesse Howland, owner of property

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

No. 159-2015 Request for Proposals - Paid Parking in Municipal Lots

RESOLUTION NO. 159-2015
REQUEST FOR PROPOSALS
PAID PARKING IN MUNICIPAL LOTS

Councilmember Bills introduced and offered for adoption the following Resolution; seconded by Councilmember Lamia:

WHEREAS, the Borough Council is desirous of requesting proposals for the following:

- 1. Paid Parking in Municipal Lots

WHEREAS, specifications for the aforesaid item will be on file in the Borough Clerk’s Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for Request for Proposals for the aforesaid item as per the specifications on file and will be received by the Borough Administrator in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, New Jersey on a date to be determined.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Police Chief

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

ORDINANCE(s):

Public Hearing: Mayor Long to read the ordinance by title:

BOND ORDINANCE NO. 14-2015

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$175,000 FOR ACQUISITION OF VARIOUS CAPITAL EQUIPMENT FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$166,250 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION.

Supplemental Debt Statement - filed with Division of Local Government Services and on file with Borough Clerk.

Councilmember Leckstein offered a motion to open the public hearing on Bond Ordinance No. 14-2015, seconded by Councilmember Keeler:

Vote: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

Public Hearing (Bond Ord. 14 -2015)

Councilmember Leckstein offered a motion to close the public hearing on Bond Ordinance No. 14-2015, seconded by Councilmember Keeler:

Vote: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

Councilman Keeler made a point of order that the reason this didn't go through the Monmouth County Improvement Authority is because the dollar amount is too small for what they handle.

Councilmember Keeler offered a motion to adopt Bond Ordinance No. 14-2015 and advertise according to law, seconded by Councilmember Kelly:

Vote: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

INDIVIDUAL ACTION/New Business:

Resolutions:

No. 155-2015 Approving Trunk & Treat Halloween Borough Event
 Moved to Individual Action

RESOLUTION NO. 155-2015
TRUNK OR TREAT HALLOWEEN EVENT
BOROUGH OF SEA BRIGHT

Councilmember Bills introduced and offered the following resolution for its adoption (with amended times); seconded by Councilmember Keeler:

WHEREAS, the Borough of Sea Bright is desirous of holding a Halloween event for the children of Sea Bright to be called "Trunk or Treat;" and

WHEREAS, the "Trunk or Treat" event is scheduled to be held on Saturday, October 31, 2015 from 5-6 p.m. (set up at 3 p.m.) in the Municipal Parking Lot (rain date is Sunday, November 1, 2015); and

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright does hereby approve the "Trunk or Treat" event to be held on October 31, 2015; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Recreation Committee
2. Police Department
3. Department of Public Works

Vote: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

No. 156-2015 Change Order #1 - Reconstruction of Six Bulkheads and New Storm Water Pump Station
No Action Taken

Vouchers: \$786,675.61

Councilmember Keeler offered a motion to approve the Voucher List dated October 20, 2015 as submitted by the Finance Manager, seconded by Councilmember Kelly:

BILL LIST OCT. 6, 2015

8/24/2015 15-00924	All Hands Equipment Fire Dept:300 Ft. of Webbing	\$113.99
9/2/2015 15-01019	American Water Sewer:Usage Data -7/1/-7/31/15	\$313.39
9/21/2015 15-01014	Atlantic Tomorrow Office A&E:Boro Hall -2/Q Copy Charges	\$545.60
9/29/2015 15-01053	A.T. & T. DPW:Cell Phone Bill-Sept. 2015	\$111.75
6/12/2015 15-00608	Avaya Financial Services Police:Closeout Phone Contract	\$215.90
9/18/2015 15-01011	Avaya Financial Services Police:New Service Contract	\$145.29
9/18/2015 15-01009	Bain's Hardware Various Depts:Materials & Supplies	\$603.14
9/11/2015 15-00981	Borough of Oceanport Court:O/E Credit Card Fee Reimb.-Jun. & Jul. 2015	\$555.93
9/28/2015 15-01036	Borough of Oceanport Court:O/E Credit Card Fee Reimb.-Aug. 2015	\$357.56
9/15/2015 15-00992	Borough of Oceanport Court: Shared Service-Oct. 2015	\$6,503.34
9/10/2015 15-00969	C & L Sweeper DPW: Street Sweeping Srvc. 8/20 & 8/21/15	\$760.00
9/16/2015 15-00995	C & L Sweeper DPW:Street Sweeping Srvc. 9/3 & 9/4/15	\$760.00
9/22/2015 15-01023	Chesapeake Exterminating Police:August 2015	\$30.00
3/12/2015 15-00264	Chessman,Sharon Recreation:Yoga on the Beach	\$680.00
9/18/2015 15-00034-10	C.I.T. Technology Financial Service Police:Copier Lease- Oct. 2015	\$157.00
10/1/2015 15-01062	Comcast Internet Service:Police & Library	\$248.92
9/29/2015 15-01047	D.G. Computer Solutions Computer Services:7/16-9/27/15	\$924.00
9/18/2015 15-01006	Dogs & Cats, Inc. Beach:Lease Agreement/Beach Office-Oct. 2015	\$1,333.33
9/23/2015 15-01029	Edmunds & Associates Tax Coll.-Added & Omitted Tax Bills-2015	\$270.00
9/21/2015 15-01017	Farmer,Jane Library:Reimb.-Misc. Materials	\$43.79

9/18/2015 15-01004	First United Methodist Church Library:Lease Agreement-Nov. 2015	\$1,000.00
9/17/2015 15-00999	Gannett Press Boro:Legal Notices	\$21.00
9/22/2015 15-01025	Gannett Press Boro:Legal Notices	\$27.00
9/9/2015 15-00965	Gateway Press Bldg Dept:Stationary & Business Cards	\$624.00
9/22/2015 15-01026	Gempler's Beach:Tree Irrigators	\$189.45
9/1/2015 15-00951	Glenco Supply, Inc. DPW:Parking Signs	\$58.00
9/21/2015 15-01018	Gowan, Kerry Animal Control:3/Q Admin Fee	\$100.00
9/24/2015 15-01031	Gowan, Kerry Animal Control:Services 12/20/14-9/21/15	\$1,020.00
9/24/2015 15-01030	Haege,Diane Bldg Dept:Data Entry Permits-6/1-8/31/15	\$240.00
9/29/2015 13-01312	Hertz Equipment Rental Post Sandy Clean Up:John Deere Bulldozer	\$8,656.00
9/29/2015 13-01339	Hertz Equipment Rental Post Sandy Clean Up:John Deere Excavator	\$4,109.00
9/11/2015 15-00982	Hobbs, John & Catherine Reimb. 2014-2015 Property Tax Overpayment	\$9,063.72
9/21/2015 15-01012	JCP & L Electric:Multi Bldg/St Lghts/Sewer	\$6,332.02
9/29/2015 15-01046	Jersey Professional Management Acting Admin/Acting Dep Clerk-8/25-10/2/15	\$19,826.25
9/18/2015 15-01007	Monmouth Cty Regional Health Comm. 4/Q 2015 - Public Service Fee	\$13,834.25
9/15/2015 15-00032-11	Municipal Capital Boro Hall:Savin Copier Lease	\$224.73
9/15/2015 15-00984	Murphy, C. Read OEM:Reimb-Flood Elevation Webinar	\$40.00
9/29/2015 15-01049	Murphy, C. Read Oem:Reimb. Computer Software	\$203.28
9/29/2015 15-01050	Murphy, C. Read OEM:Reimb. Computer Purchase/Repairs	\$856.65
9/1/2015 15-00955	Navesink Marina Fire Dept:Fuel/Recue Boat	\$67.40
9/1/2015 15-00956	NJ American Water Hydrant Service-Aug. 2015	\$2,223.60
9/28/2015 15-01045	NJ American Water Hydrant Service-Sept. 2015	\$2,231.25
9/21/2015 15-01020	NJ American Water Multi Locations	\$186.49
9/16/2015 15-00993	NJ Conference of Mayors 2016 Membership Dues-Mayor Long	\$295.00
8/19/2015 15-00872	NJSCOP Police:Promotion Exam	\$1,625.00
9/17/2015 15-01001	Oceanport Board of Education Grade School Tax:Oct. 2015	\$64,450.00
9/21/2015 15-01016	Ocean Twp. Fire District No. 2 3/Q Shared Srvc.-Fire Marshall/Insp.	\$225.00
9/22/2015 15-01022	One Call Concepts, Inc. A&E: 3/Q/2015-"Call Before You Dig" Bills	\$102.92
6/26/2015 15-00673	Original Watermen Beach:Lifeguard Swim Fins	\$424.95
9/28/2015 15-01040	R. Kremer & Son Marine Contractors Bulkhead/Stormwater Pump Station Project	\$57,134.00

10/1/2015 14-00616-02	Realty Appraisal Co. Revaluations-Work Completed as of 8/31/15	\$27,000.00
9/9/2015 15-00966	Registrars Association of NJ Meeting-Karen DiBerardino	\$55.00
9/17/2015 15-01003	Reynwood Communications Phone Bill: Aug. 2015	\$880.63
9/9/2015 15-00964	Rugter's University DPW: Clean Comm. Cert/M. Philpot	\$270.00
8/20/2015 15-00906	Schwaab, Inc. Boro:A&E/Borough Seal	\$58.76
9/8/2015 15-00963	Sheraton Atlantic City League Conf:Councilmen Kelly & Leckstein	\$846.00
9/22/2015 15-01028	Sherwin Williams, Inc. DPW:Equipment Parts/Striping Machine	\$55.58
9/15/2015 15-00991	Shore Business Solutions Police:Copier Maint. Agreement	\$403.70
9/17/2015 15-01002	Shore Regional High School High School Tax:Oct. 2015	\$179,415.00
9/8/2015 15-00961	Staples Advantage Police:Office Supplies	\$288.86
9/28/2015 15-00517-06	T & M Associates Seawall Rehab Phase 1: 6/39-7/31/15	\$35,690.80
9/28/2015 15-01039	T & M Associates Meetings: 7/7 & 7/16/15	\$870.00
9/28/2015 15-01038	T & M Associates Misc General Engineering Fees:5/27-7/30/15	\$2,551.45
9/17/2015 15-01000	Taylor Fence Beach:Snow Fence for Dunes	\$1,404.00
8/31/2015 15-00947	The Home Depot Bldgs. & Grounds:Hardware/Materials	\$91.58
9/16/2015 15-00994	Titan Demolition & Salvage Spl. Emergency:Police & Fire Bldgs.-Demo	\$38,745.00
8/27/2015 15-00940	Tony D's Auto Body Police:Vehicle Repair	\$467.06
8/27/2015 15-00938	Tony D's Auto Body Police:Vehicle Repair/Insurance Claim Reimb.	\$1,170.08
9/22/2015 15-01024	Verizon Local & Long Distance Srvc-Aug. 2015	\$1,924.62
9/30/2015 15-01056	Verizon Air Cards/Jet Packs-Sept. 2015	\$160.04
9/30/2015 15-01057	Verizon Wireless Bldg. Dept:Cell Phone-Aug. 2015	\$94.76
9/30/2015 15-01058	Verizon Wireless Police:Cell Phones/MDT Wireless-Sept. 2015	\$908.35
10/1/2015 15-01061	Watchung Spring Water Boro Hall/DPW/Beach/Police	\$818.87
8/20/2015 15-00902	W.B. Mason Co. Boro Hall:Office Supplies	\$194.79
7/22/2015 15-00773	W.B. Mason Co. Boro Hall:Office Supplies	\$56.05
7/15/2015 15-00746	W.B. Mason Co. Library:office Supplies	\$117.82
2/13/2015 15-00153	W.B. Mason Co. Police:Computer Monitors	\$283.98
9/18/2015 15-01005	William E. Antonides & Co. Fiscal Officer Services: Oct. 2015	\$3,025.00
9/21/2015 15-01021	William E. Antonides & Co. Payroll & Procurement:8/1-9/10/15	\$1,513.00

\$509,424.67

MANUAL CHECKS

9/21/2015 15-01015	NJ Dept. of Health Dog License Report-Aug. 2015	\$8.40
9/17/2015 15-00997	NJ Dept. of Transportation CDBG Streetscape-Hwy. Occupancy Permits	\$1,185.00
9/15/2015 15-00990	NJ League of Municipalities Mayor's Luncheons/2015 Conference	\$120.00
9/24/2015 15-01032	NJ League of Municipalities Conference Reg. Fees/11 Attendees	\$605.00
9/30/2015 15-01059	NJ Health Benefits Program Active Employees: Oct. 2015	\$36,031.66
9/30/2015 15-01060	NJ Health Benefits Program Retire Employees:Oct. 2015	\$13,481.05
9/18/2015 15-01008	Pitney Bowes Boro:Postage Meter Refill-Oct. 2015	\$800.00
9/15/2015 15-00986	Wex Bank Gasoline:Aug/Sept. 2015	\$4,575.19
9/28/2015 15-00898	T & M Associates Engineering Fees:Escrow Accounts	\$2,222.98
9/29/2015 15-01051	T & M Associates Engineering Fees:Escrow Accounts	\$3,440.50
9/29/2015 15-01052	T & M Associates Engineering Fees:Escrow Accounts	\$2,567.56 \$65,037.34

GRAND TOTAL:**\$574,462.01**

Vote: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

COUNCIL COMMITTEE REPORTS:**BEACH / PUBLIC RELATIONS / GRANTS:**

Committee Chair Lamia began his report by recommending that the Public Relations Committee be combined with the Sustainability Committee because the majority of the members are the same and both committees work hand in hand on matters. Councilman Lamia provided an update on the beach and the dune committee's assessment of damage from the recent storm. Also, suggested Council consider combining Beach and Public Safety as they deal with many of the same issues. Councilman Lamia reported on the Dune Committee's fund raising efforts for dune sustainability.

FINANCE / INSURANCE:

Committee Chair Keeler reported he has been reviewing the YTD budget with CFO Bascom and it is in line with projections; 2016 Budget sheets will be distributed within the next two weeks. Councilman Keeler reported the Monmouth JIF has a final settlement with Zurich on the Sandy claims which came in around 70% of losses. Also, the JIF has distributed updated materials on the Division of Fire Safety reiterating requirements for fire officers which he will share with the Public Safety Director.

PERSONNEL/ LIBRARY / RECREATION:

Committee Chair Bills reported progress on Personnel. Thanked the Sea Bright Businesses for sharing the Fall Festival with the library - over \$3000 was raised. T-shirts and sweatshirts are available for sale at the library. Reported progress on Recreation. Councilman Bills updated Council on the plans for the Trunk or Treat event.

PUBLIC SAFETY / EDUCATION:

Committee Chair Rooney reported he recently met with fireman from Middletown to review plans for the new fire facility in Sea Bright to ensure our public safety building will meet the needs of Sea Bright's Volunteer Fire Department. Councilman Rooney provided a year to date police report, including overtime numbers. Regarding Education, Councilman Rooney reported on the recent Board of Ed meeting. Reported progress on all other matters.

PUBLIC WORKS / BUILDING DEPARTMENT / CODE ENFORCEMENT / SUSTAINABILITY / COURT / CULTURAL ARTS:

Committee Chair Leckstein reported that Sea Bright Day was a huge success and raised over \$1200 which will be used to fund future events. Many thanks to Felicia Stratton and Elizabeth Homer for all their hard work bringing the event together in such a short time. The goal of the Sustainability Committee is to bring events and people to town which will bring the community together. Councilman Leckstein would like to see as a future project, oral histories of Sea Bright recorded so the knowledge is not lost. Councilman Leckstein reported that Council approved the Streetscape plan with modifications which the Engineer presented the NJDOT - one of which was to have parking bumpers installed. Engineer Flor responded with where we stand with NJDOT approving the request. The project is moving forward and is on target to be completed by the summer of 2016. Councilman Leckstein also provided an update on Public Works matters.

SEA BRIGHT RECOVERY / MASTER PLAN/FLOOD CONTROL/BEAUTIFICATION:

Committee Chair Kelly reported the Borough continues to work with departments involved in the new municipal buildings and is anticipating the final funding commitment from FEMA shortly. Councilman Kelly reported the Shrewsbury River bulk-heading project is underway and should be wrapped up by the end of the year; reported progress on the cell tower; thanked DPW for the fall planting of the mums; and reported the Beautification master plan is still going through the approval process.

MAYOR DINA LONG – Reports and Communications UPDATES

The recent Nor'easter and fear of Hurricane Joaquin was a good drill for the Borough to put into place some of the things learned since Sandy with our emergency activation procedures. Mayor Long thanked the members of the DPW and emergency services for the long hours they put in over the weekend.

Mayor Long reported the Borough issued requests for proposals from professionals for 2016 Professional Services. The descriptions are available on our website and the submission date is November 24.

The Governing Body is in the process of scheduling quarterly ordinance review workshops to review ordinances to make sure they are still relevant and need updating.

Mayor Long announced the Borough's Halloween festivities:

- BSB Halloween Pet Parade October 31 @ 12 noon
- Halloween Trunk or Treat Event in the Municipal Parking Lot at 5:00 PM
- Halloween Parade October 31 @ 6 PM - parade begins at the foot of the Rumson Bridge

Finally, Mayor Long pointed out we are moving forward on our Streetscape project which will make an enormous difference for our downtown. Mayor Long thanked all the volunteers from the community, including the governing body, who have been and continue to be so generous with their time bringing this project to fruition.

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

John Duffy, 18 Shrewsbury Way, commented that the streetscape plans look great. Mr. Duffy asked which streets were included in the bulkhead project - specifically if Church Street was included as the storm drains do not work properly. Mr. Duffy also asked on a status report on the seawall project. Engineer Flor responded to his questions and will report back to Mr. Duffy when she researches his question regarding the storm drains.

Vince LePore, Long Branch, commented that it is very important to keep moving forward with the Streetscape project. Sea Bright has a positive image right now because things are happening. Mr. LePore reiterated his concern about the request for vacation of property at 3 Atlantic Way and asked Council to wield caution. Mr. LePore asked if the Borough received a response from the school to the Mayor's letter and reported on comments from members of the Board of Ed at a recent meeting. Mr. LePore asked the Mayor to consider moving the "public comments" on the agenda back to the beginning of the meeting to give the public a chance to comment on resolutions prior to the vote.

EXECUTIVE SESSION

**RESOLUTION
EXECUTIVE SESSION**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Kelly:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

- 1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
- 2. The general nature of the subject matters to be discussed are as follows:
 - A. Personnel
 - B. Litigation

3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Vote:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

Councilmember Bills offered a motion to reconvene the public meeting; seconded by Councilmember Keeler:

Vote:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	absent	Yes

ADJOURNMENT

Councilmember Bills offered a motion to adjourn the meeting; seconded by Councilmember Keeler:

Vote:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	absent	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk