

**MINUTES
SPECIAL MEETING
BOROUGH OF SEA BRIGHT**

MARCH 12, 2015 (Thursday)

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order and requested those present to join her in the Pledge of Allegiance - 8:35 am.

Mayor Long read the following compliance statement:

48 Hour Notice Requirement:

This meeting is now called to order. In line with the Borough Of Sea Bright's longstanding policy of open government, and in compliance with the "Open Public Meetings Act", I wish to advise you that the 48 hour notice requirement for this meeting has been met. A copy of the agenda has been forwarded to the Asbury Park Press and The Link News on March 5, 2015 and posted on the bulletin board in the Borough office. This meeting is open to the public.

PRESENT: Mayor Dina Long
Councilmember's William J. Keeler, John M. Lamia, Marc A. Leckstein,
Charles H. Rooney

OTHERS: Borough Administrator/Clerk Joseph L. Verruni, Attorney Patrick
McNamara, Borough Engineer Jaclyn J. Flor,
Chief John Sorrentino, Borough Clerk Christine Pfeiffer

RESOLUTIONS:

Res. No. 60-2015 Consideration of Award of Contract - Preparation of Planning,
Design, Engineering and Grant Administration Services for the
Ocean Avenue Streetscaping Project

RESOLUTION NO. 60-2015

CONSIDERATION OF AWARD OF CONTRACT

PREPARATION OF PLANNING, DESIGN, ENGINEERING AND GRANT

ADMINISTRATIVE SERVICES FOR THE OCEAN AVENUE STREETSCAPING PROJECT

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Keeler:

WHEREAS, the Borough of Sea Bright has a need for professional services for assistance with the preparation of Planning, Design, Engineering and Grant Administrative Services for Ocean Avenue Streetscaping Project for the Borough; and

WHEREAS, request for proposals for professional services for the preparation of Planning, Design, Engineering and Grant Administrative Services in a fair and open contract were advertised on January 21, 2015; and

WHEREAS, the Borough received on February 10, 2015, ten proposals from: 1) Engineering & Land Planning Associates in the amount of \$195,000; 2) Arterial in the amount of \$167,296; 3) RBA in the amount of \$223,000; 4) Avakian in the amount of \$222,500; 5) Maser in the amount of \$211,000; 6) T&M Associates in the amount of \$127,272; 7) Boswell in the amount for \$219,886; 8) Najarian in the amount of \$194,756; 9) Suburban Consulting in the amount of \$122,515; 10) Atlantic Consulting et al in the amount of \$98,205; and

WHEREAS, the Borough has received a grant that includes the preparation of Planning, Design, Engineering and Grant Administrative Services for the Borough in the amount of \$1,340,160 from the New Jersey Economic Development Authority; and

WHEREAS, a review committee consisting of Borough elected officials and staff has reviewed all proposals received and it was determined that T&M Associates satisfies the requisites contained in the request for proposals, and the committee has recommended, in a memorandum dated March 2, 2015, that they be awarded a contract for the preparation of Planning, Design, Engineering and Grant Administrative Services; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds will be available for this contract in CDBG Streetscape Grant.



MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with the firm of T&M Associates as described herein; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. **T&M Associates**
2. **Finance Manager**
3. **New Jersey Future Local Recovery Planning Manager**
4. **New Jersey Department of Community Affairs**

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
absent Yes absent Yes Yes Yes

Res. No. 61-2015 Amending 2015 Temporary Budget

RESOLUTION NO. 61-2015
Amending 2015 Temporary Budget
BOROUGH OF SEA BRIGHT

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Keeler:

WHEREAS, in the normal operation of the Borough of Sea Bright it is necessary for the making of contracts, commitments and payments prior to the adoption of the regular budget; and

WHEREAS, N.J.S. 40A:4-19 of the State of New Jersey provides the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and adoption of the final budget; and

Attached hereto: Amended 2015 Temporary Budget Annexed Schedules

NOW, THEREFORE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, that the attached Temporary Budget for the year 2015 be adopted;
and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Director of Finance
2. Township Auditor

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
absent Yes absent Yes Yes Yes

BOROUGH OF SEA BRIGHT
 CURRENT FUND-TEMPORARY OPERATING
 BUDGET
 AMENDED March 9, 2015

ACCOUNT DESCRIPTION	TEMPORARY BUDGET
General Administration	
Salaries & Wages	25,000.00
Other Expenses	45,000.00
Municipal Clerk	
Salaries & Wages	25,000.00
Other Expenses	10,000.00
Financial Administration	
Salaries & Wages	35,000.00
Other Expenses	20,000.00
Audit Services	
Other Expenses	15,000.00
Computer Data Processing	
Other Expenses	4,000.00
Revenue Administration	
Salaries & Wages	35,000.00
Other Expenses	8,000.00
Tax Assessment	
Salaries & Wages	15,000.00
Other Expenses	5,000.00
Legal Services	
Other Expenses	50,000.00
Engineering Services	
Other Expenses	25,000.00
Planning Board	
Salaries & Wages	18,000.00
Other Expenses	12,000.00
Insurance-Liability	65,000.00
Insurance-Workers Compensation	100,000.00
Insurance-Group Insurance	300,000.00
Police Department	
Salaries & Wages	400,000.00
Other Expenses	50,000.00
Police Dispatch	
Salaries & Wages	40,000.00
Other Expenses	1,000.00
Emergency Management	
Salaries & Wages	2,500.00
Other Expenses	7,000.00
 CURRENT FUND-TEMPORARY OPERATING BUDGET Cont'd Pg 2	
Aid to Volunteer Ambulance	
Other Expenses	5,000.00
Fire	
Hydrant Rental	15,000.00
Other Expenses	25,000.00
Prosecutor	
Salaries & Wages	7,000.00
Streets & Roads	
Salaries & Wages	100,000.00
Other Expenses	60,000.00
Maintenance of Bulkheads	1,000.00
Buildings & Grounds	
Salaries & Wages	3,000.00

Other Expenses	15,000.00
Beautification	3,500.00
Solid Waste Disposal	
Salaries & Wages	60,000.00
Other Expenses	
Public Health Services	
Salaries & Wages	500.00
Other Expenses	30,000.00
Animal Control Services	
Other Expenses	3,000.00
Parks & Recreation Services	
Salaries & Wages	4,000.00
Other Expenses	5,000.00
Municipal Court	
Salaries & Wages	16,000.00
Other Expenses	1,000.00
Public Defender	
Salaries & Wages	1,000.00
Construction Official	
Salaries & Wages	70,000.00
Other Expenses	4,000.00
Fire Marshall	
Salaries & Wages	6,000.00
Other Expenses	500.00
Utilities	
Electric	20,000.00
Street Lighting	25,000.00
Telephone/Communications	15,000.00
Water	5,000.00
Natural & Propane Gas	15,000.00
Gasoline	50,000.00
CURRENT FUND-TEMPORARY OPERATING	
BUDGET Cont'd Pg 3	
Landfill Disposal Costs	60,000.00
Contingent	0.00
Def. Chg.-Highlands Bridge Trust	0.00
Public Employees Retirement	0.00
Social Security	50,000.00
Police/Firemans Retirement	0.00
Unemployment Insurance	15,000.00
Defined Contrib. Retirement	0.00
Aid to Private Library	10,000.00
Employee Group Insurance-O/C	0.00
Recycling Tax	2,500.00
CDBG Essential Svcs-Police S&W	200,000.00
CDBG Essential Svcs-Fire Dept O/E	0.00
CDBG Essential Svcs-Solid Waste Disp	0.00
CDBG Essential Svcs-DPW St & Rds-S&W	0.00
911 Emergency -Monmouth County	10,000.00
Municipal Court-Oceanport	45,000.00
Fire Marshall Vehicle-Ocean Twp	600.00
Monmouth County-OEM Flood Warning	1,500.00
NJ Body Armor Grant	0.00
Clean Communities Grant	0.00
Matching Funds for Grants	0.00
FEMA Hazard Mitigation-25 Center St.	0.00
CDBG Streetscape Grant	1,340,710.00
Capital Improvement Fund	50,000.00
Special Emergency-Superstorm Sandy	0.00
Bond Principal Pymt	453,000.00
Interest on Bonds	155,130.00
NJ EDA-Loan Principal	0.00

NJ EDA-Loan Interest	0.00
Capital Lease Obligation-Principal	110,300.00
Capital Lease Obligation-Interest	15,385.00
Special Emergency Authorize-5yr	0.00
Special Emergency Note Principal	1,793,037.00
Interest on Special Emerg. Note	35,861.00
Reserve for Uncollected Taxes	0.00
TOTALS	<u><u>6,262,023.00</u></u>

BOROUGH OF SEA BRIGHT
SEWER UTILITY-TEMPORARY OPERATING
BUDGET
March 9, 2015

ACCOUNT DESCRIPTION	PROPOSED TEMPORARY BUDGET
OPERATING:	
Salaries & Wages	60,000.00
Other Expenses	60,000.00
Two Rivers Water Reclamation Authority	230,000.00
CAPITAL IMPROVEMENTS: (Temp. Budget Exclusion)	
Capital Improvement Fund	0.00
Capital Outlay	0.00
Debt Service: (Temp. Budget Exclusion)	
Payment of Bond Principal	36,000.00
Interest on Bonds	1,800.00
Interest on Notes	2,280.00
Special Emergency Note-Sandy	40,000.00
Deficit in Operations	0.00
STATUTORY EXPENDITURES:	
Public Employees Retirement System	0.00
Social Security/Med	5,000.00
TOTALS	<u><u>435,080.00</u></u>

BOROUGH OF SEA BRIGHT
BEACH UTILITY-TEMPORARY OPERATING
BUDGET
March 9, 2015

ACCOUNT DESCRIPTION	PROPOSED TEMPORARY BUDGET
OPERATING:	
Salaries & Wages	60,000.00
Other Expenses	50,000.00
CAPITAL IMPROVEMENTS: (Temp. Budget Exclusion)	
Capital Improvement Fund	25,000.00
Capital Outlay	0.00

Debt Service: (Temp. Budget Exclusion)	
Payment of Bond Principal	0.00
Payment of Bond Anticipation/Capital Notes	0.00
Interest on Bonds	0.00
Interest on Notes	8,257.00
Special Emergency Note-Sandy	100,000.00
STATUTORY EXPENDITURES:	
Public Employees Retirement System	0.00
Social Security/Med	6,000.00
TOTALS	<u>249,257.00</u>

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Special Workshop meeting; second by Councilmember Keeler:

Vote: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
absent Yes absent Yes Yes Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk