

AGENDA
REORGANIZATION MEETING
BOROUGH OF SEA BRIGHT

JANUARY 2, 2016 - 1:00PM

BOROUGH OF SEA BRIGHT

1. **PLEDGE OF ALLEGIANCE:**

2. **OPENING STATEMENT:**

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Afternoon Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Faxed to the Asbury Park Press and other local newspapers on November 17, 2015. In each instance, the Date, Time, And Location of This Meeting were provided In the Notice. This Meeting Is Open To The Public."

3. **MOMENT OF SILENCE: FOR THE FOLLOWING SEA BRIGHT RESIDENTS WHO PASSED AWAY IN 2015.**

- **Michael John Larkin**
- **LaVerne Pignataro**
- **Patricia Hinck Rogers**
- **Patricia Rogers Ward**
- **James Seppi**
- **Andrew L. Walker**
- **Alan C. Waters**
- **June Bonin**
- **Mary Ellen Anfuso**
- **Emilie A. Policastro**
- **Lester Johnson**
- **David Edward Sawyer**
- **Elisabeth "Betti" Steffer**
- **Richard Skurat**
- **Haik Mendes**
- **Jeanne Fulton**
- **Margart Butler**
- **Debra Crowell**
- **William Romanello**
- **Thomas Francis Guthrie III**
- **Leonard Cuozzo**
- **Tricia (Sissy) Kurtanick**

4. **INVOCATION: Father Michael Manning**

Re-Organization Meeting – January 2, 2016

5. STATEMENT OF DETERMINATION:

"A statement of the determination of the Board of County Canvassers relative to an election held in the Borough of Sea Bright on the 3rd day of November, in the year Two Thousand and Fifteen for the election of Municipal Officers for said **BOROUGH OF SEA BRIGHT**

The Board determined at the General Election:

MAYOR - BOROUGH OF SEA BRIGHT

DINA LONG

Was duly elected to the **Office of Mayor, Full Four (4) Year Term**
(January 1, 2016 - December 31, 2019)

COUNCILMEMBERS - BOROUGH OF SEA BRIGHT

**WILLIAM J. KEELER
MARC A. LECKSTEIN**

Were duly elected as **Members of the Borough Council, Full Three (3) Year Term**
(January 1, 2016 - December 31, 2018)

SWEARING IN / OATHS OF OFFICE

ROLL CALL: BILLS ____, KEELER ____, KELLY ____, LAMIA ____, LECKSTEIN ____,
ROONEY ____, LONG ____

- 6. COUNCIL PRESIDENT WILLIAM (Jack) KEELER:** 2015 YEAR END ADDRESS
- 7. MAYOR DINA LONG:** 2016 NEW YEAR MESSAGE
- 8. COUNCIL COMMITTEE: CONSENT AGENDA**

Motion: _____ **Second:** _____

Roll Call: Bills____ Keeler____ Kelly____ Lamia____ Leckstein ____ Rooney____

The following Committee Appointments are presented for the year 2016:

A. Beach/Public Relations/Grants:

Chair works with council committee to recommend policy and oversee operations and maintenance of the beach, including serving as liaison to the Dune Community Advisory Committee, also oversees Public Relations Advisory Committee, website and newsletter. Tracks existing grant progress, monitors opportunities and coordinates the timely application for future grants possibilities.

- **John Lamia, Chair**
- **Charles Rooney**
- **Brian Kelly**

Re-Organization Meeting – January 2, 2016

B. Finance/Insurance/Court/Volunteers:

Chair works with council committee and CFO to recommend policy and oversee budget and financial operations, which includes insurance. Chair also oversees Municipal Court and serves as liaison to volunteer departments.

- **William Keeler, Chair**
- **Peggy Bills**
- **John Lamia**

C. Personnel/Library/Recreation:

Chair works with council committee and Borough Administrator to recommend policy and oversee Borough personnel and administration. Chair of Library serves as liaison to the Library Advisory Committee. Chair of Recreation serves as liaison to the Recreation Advisory Committee.

- **Peggy Bills, Chair**
- **Marc Leckstein**
- **Charles Rooney**

D. Public Safety/Education:

Chair works with council committee, Public Safety Director and Fire Chief to oversee and recommend policy for borough public safety functions, including the Police Department, Fire Department, First Aid, Emergency Management and Water Safety. Chair of Education monitors education issues affecting Sea Bright students K-12 and serves as liaison to the School Tax Reform tax force.

- **Charles Rooney, Chair**
- **William Keeler**
- **Peggy Bills**

E. Public Works/Building Department/Code Enforcement/Sea Bright 365 & Cultural Arts:

Chair works with council committee to recommend policy and oversee operations of the Department of Public Works, Building Department and Code Enforcement. Serves as liaison to the Sea Bright 365 Advisory Committee.

- **Marc Leckstein, Chair**
- **Brian Kelly**
- **William Keeler**

F. Sea Bright Recovery/Capital Plan/Flood Control/Beautification:

Chair works with council committee to prioritize and recommend capital projects including Sandy recovery flood mitigation, and municipal facility reconstruction. Also works to identify shared service opportunities. Chair of Beautification serves as liaison to Beautification Advisory Committee and oversees Beautification projects.

- **Brian Kelly, Chair**
- **John Lamia**
- **Marc Leckstein**

Re-Organization Meeting – January 2, 2016

9. COMMUNITY ADVISORY COMMITTEES: Consent Agenda

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

A. Beautification:

Oversees seasonal plantings and decorations in public spaces and at public buildings, raises funds to offset costs for Beautification Trust Fund.

- **BRIAN KELLY , Liaison**
- Virginia Adair
- Megan Gilhool
- Diane Kaplan
- Jean Kingman
- Michelle McMullin
- Kathy Morris
- Barbara Nadler
- Paulette Sakariassen

B. Dune Restoration Committee:

Oversees maintenance of dunes including annual plantings, public education about Dunes and fundraising to offset costs.

- **JOHN LAMIA, Liaison**
- Heather Bedenko
- Chris Cappillo
- Sue DiMassa
- MaryBeth Lederman
- Mark Philpot
- Paulette Sakariassen
- Ira Schusheim

C. Library:

Oversees library programming and improvements, raises funds to offset costs for Library Trust Fund.

- **PEGGY BILLS, Liaison**
- Thomas Scriven
- MaryAnn Chevalier
- Liz Von Ziegesar
- Joan Neuhoff
- Margaret Saxton
- Jean Kingman
- Elizabeth DeGiulio

Re-Organization Meeting – January 2, 2016

D. Recreation:

Oversees recreation programming for residents of all ages, raises funds to offset costs for the Recreation Trust Fund.

- **PEGGY BILLS, Liaison**
- Frieda Finegan
- Jack Gotti
- Regina Kelly
- Kathy Morris
- Felecia Stratton
- Robert Long
- Susana Markson

E. Safety and Loss Committee:

Comprised of borough officials from all departments, the committee meets regularly to review procedures to improve safety and reduce losses through insurance claims.

- **WILLIAM KEELER, Liaison**
- Mayor Dina Long
- Borough Administrator
- Chief John Sorrentino
- Fire Chief Charles R. Murphy, Jr.
- David Bahrle
- Felecia Stratton
- Daniel Drogin
- Kathy Morris
- John McDonald, MCRHS No. 1

F. School Tax Reform Task Force:

Makes recommendations to Mayor and Council on strategies to address Sea Bright's inequitable regional school tax burden.

- **CHARLES ROONEY, Liaison**
- Douglas Bird
- Eugene Freed
- Terry Sinatra
- Frank Sinatra
- Wayne Turner
- Gary Oliveiro
- Barbara Nadler

Re-Organization Meeting – January 2, 2016

G. Sea Bright 365:

Makes recommendations to Mayor and Council and implements initiatives and programs to make Sea Bright a year-round community.

- **MARC LECKSTEIN, Liaison**
- Frank Lawrence
- Michelle McMullin
- Elizabeth Homer
- Kathy Morris
- Toni Pecoraro
- Mark Philpot
- Felecia Stratton

H. Bicycle Pedestrian Advisory Committee:

Makes recommendations to improve bicycle and pedestrian safety throughout the borough and serves as liaison for the Sea Bright portion of the Two Rivers Bike-Ped Pathway.

- **CHARLES ROONEY, Liaison**
- Linda Lamia
- Frank Lawrence

I. Public Relations Advisory Committee

Oversees promotion and marketing of Sea Bright inside and outside of the community. Assists where needed with Borough newsletter and social media. Raises funds for the Public Relations Trust Fund.

- **JOHN LAMIA, Liaison**
- Marc Gus
- Mary Ann Morrone
- Bernard Bertino
- Linda Blevins
- Liz Leonardis
- Felecia Stratton
- Mayor
- Borough Staff (2)

10. APPOINTMENTS FOR 2016:

ONE YEAR TERMS:

Res. No. 01-2016 Appointment of **2016 Council President, WILLIAM J. KEELER**

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Re-Organization Meeting – January 2, 2016

Res. No.02-2016 Appointment of **Borough Attorney, ROGER MCLAUGHLIN ESQUIRE** Law Firm of McLaughlin Shauffer & Shaklee (1 yr term)

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No.03-2016 Appointment of **Borough Alternate Attorney** as follows, (1 yr term)

**Scarinci Hollenbeck, Patrick McNamara
Eric M. Bernstein & Associates, Eric Martin Bernstein
Camerino, Grant & Schalk, Mauro Savo
Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors, Jerry J. Dasti
Collins, Vella & Casello, Denis Collins
Dilworth Paxson, Meghan Bennett Clark
Porzio, Bromberg & Newman, Vito Gagliardi, Jr.**

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No.04-2016 Appointment of **Borough Auditor, ROBERT W. ALLISON, RMA** (1 yr term)

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No.05-2016 Appointment of **Borough Engineer , JACLYN J. FLOR, P.E.** Engineering Firm of T & M Associates (1 yr term)

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No.06-2016 Appointment of **Municipal Consulting Borough Engineer** as follows: (1 yr term)

**Leon Avakian Inc., Gregory Blash
Hoder Associates, David Hoder
French & Parrello, Keith B. Smith
Maser Consulting, William White
Najarian Associates, Robert W. Bucco, Jr.
Suburban Consulting Engineers, Andrew Holt**

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Re-Organization Meeting – January 2, 2016

Res. No.07-2016 Appointment of **Municipal Prosecutor, JOHN LANE**
(1 yr term)

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No.08-2016 Appointment of **Alternate Municipal Prosecutor,**
MEGAN BENNETT CLARK, ESQUIRE (1 yr term)

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No.09-2016 Appointment of **Bond Counsel, JOHN DRAIKIWICZ, ESQUIRE,**
Law Firm of GIBBONS. P.C. (1 yr term)

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No.10-2016 Appointment of **Labor Attorney, BRUCE PADULA, ESQUIRE,** Law
Firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC
(1 yr term)

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No.11-2016 Appointment of **Council Liaison to the Planning Board,**
MARC A. LECKSTEIN (1 yr term)

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

THREE YEAR TERM: (informational only)

CHRISTINE PFEIFFER, as Borough Clerk (01/01/2015 - 12/31/2017)
NICOLE SONNENBLICK as Municipal Court Judge (01/01/2015 - 12/31/2017)

11. CONSENT AGENDA:

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Re-Organization Meeting – January 2, 2016

A Certification of Funds supports any items requiring expenditure; any items requiring discussion will be removed from the Consent Agenda:

- Res. No. 12-2016** Appointment of **MAYOR DINA LONG** as **COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE** and **JACK KEELER**, as the **ALTERNATE REPRESENTATIVE**
- Res. No.13-2016** **OFFICIAL DEPOSITORIES**
- Res. No.14-2016** **INTEREST ON DELINQUENT TAXES, SEWER** and other **MUNICIPAL CHARGES**
- Res. No.15-2016** **CASH MANAGEMENT PLAN**
- Res. No.16-2016** **PETTY CASH FUNDS** and **CHANGE FUNDS**
- Res. No.17-2016** **OFFICIAL NEWSPAPERS**
- Res. No.18-2016** **BOROUGH OF SEA BRIGHT ANNUAL FEE SCHEDULES**
- Res. No.19-2016** **APPOINTING REGISTRAR, DEPUTY REGISTRAR AND ALTERNATE OF VITAL STATISTICS**
- Res. No.20-2016** **ANNUAL STIPEND, FIRE DRIVERS OF THE SBFD**
- Res. No.21-2016** **REAPPOINTMENT OF CHAD MURPHY, ADMINISTRATIVE CHIEF FOR THE FIRE DEPARTMENT - (January 1, 2016 – December 31, 2018)**
- Res. No.22-2016** **POLICE – SPECIAL DUTY RATES FOR 2016**
- Res. No.23-2016** **RENEWAL OF 2016 SPCA CONTRACT**
- Res. No.24-2016** **2016 SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF OCEAN WITH THE TOWNSHIP OF OCEAN FIRE DEPARTMENT FOR FIRE OFFICAL/CODE ENFORCEMENT VEHICLE**
- Res. No.25-2016** **2016 DIRECT EMERGENCY DISPATCH SERVICES WITH MONMOUTH COUNTY OFFICE OF SHARED SERVICES, COMMUNICATIONS DIVISION**
- Res. No.26-2016** **2016 ANIMAL CONTROL AGREEMENT WITH KERRY GOWAN, ANIMAL CONTROL OFFICER**
- Res. No.27-2016** **AUTHORIZING PROFESSIONAL SERVICES AGREEMENT NAMING BROWN AND BROWN AS THE RISK MANAGERS**
- Res. No.28-2016** **TEMPORARY BUDGET APPROPRIATIONS**

Re-Organization Meeting – January 2, 2016

12. OTHER: (Salaries set by Ordinance)

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

- **ADMINISTRATIVE ASSISTANT/SPECIAL PROJECTS** Frank Lawrence
- **BEACH ADMINISTRATOR** (seasonal) Don Klein
- **BOARD OF HEALTH SECRETARY:** (part-time) Patricia Spahr
- **BOROUGH ADMINISTRATIVE ASSISTANT, CONSTRUCTION DEPARTMENT SECRETARY AND TECHNICAL ASSISTANT:**
Karen DiBerardino
- **CONSTRUCTION DEPARTMENT SECRETARY** Kathy Morris
- **CONSTRUCTION OFFICIAL/BUILDING SUBCODE OFFICIAL:**
(part-time) Edward Wheeler
- **HOUSING INSPECTOR:** (part-time) Thomas Haege
- **CODE ENFORCEMENT OFFICER:** (part-time) Thomas Haege
- **ASSISTANT CODE ENFORCEMENT OFFICER:** John Sorrentino
- **FIRE INSPECTOR/FIRE SUB-CODE OFFICIAL:**
(part-time) Thomas Haege
- **FLOOD PLAIN MANAGER, PLANNER and ZONING OFFICER:**
(part-time) Mary Tangolics
- **ELECTRICAL SUBCODE OFFICIAL:** (part-time) John Arendt
- **PLUMBING SUBCODE OFFICIAL:** (part-time) John Palmer
- **FINANCE MANAGER:** Khristi Jacobs
- **FISCAL OFFICER:** (part-time) Wayne Sibia
- **CHIEF FINANCIAL OFFICER:** (part-time) Michael Bascom
- **OFFICIAL TAX SEARCHER:** Patricia M. Spahr
- **OFFICIAL ASSESSMENT SEARCHER:** Christine Pfeiffer
- **PUBLIC OFFICER FOR ABANDONED PROPERTIES:**
(part-time) Thomas Haege
- **DIRECTOR OF PUBLIC WORKS/RECYCLING COORDINATOR:**
David Bahrle

Re-Organization Meeting – January 2, 2016

- **SUPERINTENDENT OF PUBLIC WORKS/MAINTENANCE/CLEAN COMMUNITIES COORDINATOR:** Mark Philpot
- **SEWER UTILITY COLLECTOR:** Patricia M. Spahr
- **LIBRARY DIRECTOR:** (part-time) Jane Farmer
- **LIBRARY ASSISTANT:** (part-time) Emma Praskac
Patricia Andriola
- **RECREATION DIRECTOR:** (part-time) Kathy Morris
- **PUBLIC WORKS MAINTENANCE PERSON:** Joseph Eskridge
Randall Allen
- **BOROUGH PHYSICIAN:** Monmouth Medical Center Occupational Health
- **SPECIAL EVENTS COMMITTEE:**
Reviews applications for special events on public property in Sea Bright.

MARC LECKSTEIN, Council Rep.
Brian Kelly, Alternate Council Rep.
Business Owner, Michele McMullen
Borough Resident, Susana Markson

Other Members / per Ordinance 8-2004:

Mayor or designee
Borough Administrator
Chief of Police
Superintendent of Public Works
Recreation Director
Public Safety Director
Fire Subcode Official
Registered Environmental Health
Specialist from Monmouth County
Regional Health Commission No. 1

- **ANIMAL CONTROL OFFICER:** Kerry Gowan
- **FIRE DEPARTMENT LINE OFFICERS:** (General Code: 20-3 A.)

Charles R. Murphy, Jr., Administrative Chief
Andrew Murphy, Department Fire Chief
Steven Lang, Deputy/Assistant Fire Chief
David Covert, Captain
Charles Rivera, First Lieutenant
Patrick Covert, Second Lieutenant
Darren Berry, Third Lieutenant

Re-Organization Meeting – January 2, 2016

- **AUXILIARY FIRE DRIVERS:** (Stipend set by Resolution)

Daniel Drogin
David Estelle
James Forsman
Steven Lang
Andrew Murphy
Charles Murphy Jr.
Walter Olenhaus
Charles Rivera

- **PROBATIONARY DRIVERS:**

Walter Olenhaus
Aaron Rock
David Covert
C. Read Murphy
William Trivett Jr.
Peter Lang IV
Patrick S. Mason Jr.
Angelo Ciaglia
Scott Servilla
Erick Hennessey
Justin Hughes
Anthony Nolan
Joseph Eskridge
Jake Simon
Nick Hubbard
Michael Cook
Scott Shanker
Robert Kegley
Robert Eyerkuss
James Fenn
Darren Berry
Joseph Ryan
John Wankel
David Ivins
Nicholas Recine
Trevor Good
William Story

- **FIRE DEPARTMENT – ENGINEERS:**

James Forsman, Chief Engineer
David Estelle - Engine Engineer

- **FIRE POLICE:** Five year term

Daniel Drogin, Captain (01/01/15 - 12/31/19)
David H. Estelle (01/01/15 - 12/31/19)
Joseph Eskridge (01/01/16 - 12/31/20)
Patrick Mason, Jr. (01/01/16 - 12/31/20)
Patrick Covert (01/01/16 - 12/31/20)
Michael Estelle (01/01/16 - 12/31/20)

Re-Organization Meeting – January 2, 2016

- **PURCHASING AGENTS – FIRE DEPARTMENT:** No Salary

Charles Murphy, Jr., Administrative Chief
Andrew Murphy, Chief (Alternate)

- **CLASS I SPECIAL POLICE OFFICER:** Kerry Gowan

- **CLASS II SPECIAL POLICE OFFICERS:**

Jim Dennis
Chris Errickson
Andrew Hendricks
Adam Hubeny
Stuart Kiely
Michael Morgan
Kevin O'Donnell
Ryan Spahr

- **POLICE OFFICERS:**

John Sorrentino. Chief of Police
Brett Friedman
Richard Jacobs
Kevin Lovgren
Erich Bennett
John Arias
Chris Fisler
James McCue
Charles Murphy
Dan Chernavsky
Richard Huegel

- **REPRESENTATIVE TO MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND:**

William J. Keeler, Councilmember
Joseph Verruni, Alternate

13. MAYORAL APPOINTMENTS:

- **EMERGENCY MANAGEMENT:**

Coordinator: 3 year term

Dina Long (01/01/16 – 12/31/18)

Deputy Coordinator: 1 year term

Candace Brunswick
Daniel Chernavsky
Daniel Drogin
David Estelle
Steven Lang
James LoBiondo
C. Read Murphy
Mark Philpot
John Sorrentino

Re-Organization Meeting – January 2, 2016

• **LOCAL EMERGENCY PLANNING COMMITTEE:**

Dina Long, Chair
Chris Pfeiffer, Borough Clerk
Joseph Verruni, Borough Administrator
John Sorrentino, Public Safety Director
Chad Murphy, Fire Department
Dan Drogen, EMC
David Estelle, EMS/Fire
Tom Haege, Fire Official
C. Read Murphy, OEM
David Bahrle, DPW
Lance Cunningham, Marina
James LoBiondo, Beach Club
Michael Stavola, Beach Club
Chris Wood, Business
John Lamia, Council / Public Relations
Charles Rooney, Public Safety Chair

14. BENEDICTION: Reverend Michael Turner – Sea Bright Methodist Church

15. ADJOURNMENT

Motion: _____ **Second:** _____

Roll Call: Bills___ Keeler___ Kelly___ Lamia ___ Leckstein ___ Rooney___